

Tripp County, South Dakota
September 26, 2023

The meeting of the Tripp County Commissioners was called to order by the Chair in the Commissioner Room at the Court House at Winner on September 26, 2023 at 10:00 A.M. Roll call showed Board members Joyce Kartak, Larry Wilcox, Daniel Forgey, Cody Jorgensen, and Michael Novotny. Also present was Auditor Barbara DeSersa, Ray Pravecek and Dan Bechtold, Winner Advocate.

Novotny made the motion, seconded by Forgey, to add Bev Vaughn, COP and discuss a lot issue and approve the agenda as amended.

Roll call: All ayes. Motion carried.

Wilcox made the motion, seconded by Jorgensen, that the minutes of the meeting held on September 5, 2023, be approved as read.

Roll call: All ayes. Motion carried.

Jorgensen made the motion, seconded by Kartak, that the claims be approved as follows:

MONTHLY PAYROLL: COMMISSIONERS: \$4,620.70; AUDITOR'S OFFICE: \$11,845.46; TREASURER'S OFFICE: \$11,342.07; STATES ATTORNEY'S OFFICE: \$12,063.26; COURTHOUSE: \$3,038.46; ASSESSOR'S OFFICE: \$9,954.35; REGISTER OF DEED'S OFFICE: \$7,195.00; VETERAN'S SERVICE: \$1,228.00; INFORMATION TECHNOLOGIES: \$3,980.75; SHERIFF'S OFFICE: \$17,220.97; WELFARE: \$923.08; AMBULANCE: \$16,806.11; LIBRARY: \$6,894.49; EXTENSION: \$2,775.26; WEED: \$2,929.24; ROAD & BRIDGE: \$50,739.37; EMERGENCY MANAGEMENT: \$769.24; VARIOUS DEDUCTIONS: AFLAC, CONTRIBUTION, \$1,150.81; BEAM, VISION INSURANCE, \$54.65; FIRST FIDELITY BANK, WITHHOLDING, SOCIAL SECURITY & MEDICARE, \$34,684.18; DELTA DENTAL, CONTRIBUTION, \$285.00; LEGAL SHIELD, CONTRIBUTION, \$25.90; MESSERLI|KRAMER, WAGE GARNISHMENT, \$53.13; OPTILEGRA, CONTRIBUITION, \$89.67; THE HEALTH POOL OF SD, INSURANCE, \$31,149.90; SD RETIREMENT SYSTEM, CONTRIBUTION, \$16,782.44; GENERAL DEDUCTIONS: COLONIAL LIFE, CONTRIBUTION, \$2,246.24; TRIPP COUNTY AMBULANCE, AMBULANCE PAYMENT, \$40.00; SD SUPPLEMENTAL RETIREMENT, DEDUCTIONS, \$1,575.00.

COMMISSIONERS: BEST WESTERN RAMKOTA HOTEL, CONVENTION ROOMS, \$509.95; COUNTY FAIR, SUPPLIES FOR BUDGET MEETING, \$60.18; CIRCUIT COURT: THOMSON REUTERS, ONLINE SOFTWARE, \$1,154.10; AUDITOR: BARB DESERSA, SUPPLIES/MILEAGE TO CONVENTION, \$79.66; TREASURER: TODD COUNTY TRIBUNE, TODD TAX DEEDS, \$1,982.03; COURT APPOINTED ATTORNEY: MAHER LAW OFFICE, CAA FEES, \$1,005.80; SANDY STEFFEN, CAA FEES, \$1,758.25; ROBERT OVERTURF, LLC., PRIVATE INVESTIGATOR, \$2,058.81; AISHA CARR, CAA FEES, \$1,919.41; COUNTY BUILDING MAINTENANCE: APPEARA, MOPS/RUGS, \$386.97; KONE INC., MAINTENANCE 9/1-11/30; \$381.72; RUNNINGS SUPPLY, SUPPLIES, \$142.70; WINNER PLUMBING AND HEATING, FIX LEAKY TOLIET, \$149.20; RG SPRINKLERS, SPRINKLER REPAIR, \$2,580.00; DIRECTOR OF EQUALIZATION: OFFICE PRODUCTS CENTER, RIBBON ENVELOPE/SUPPLIES, \$100.30; GUS STOP 6, FUEL, \$370.18; TRIPP COUNTY INFORMATION TECHNOLOGY, POSTAGE TODD, \$4.41/POSTAGE TRIPP \$22.05; VETERAN'S SERVICE: OFFICE PRODUCTS CENTER, INK CARTRIDGES, \$43.25; MILTON DOUGLAS, MILEAGE/ROOM CONFERENCE, \$352.16; INFORMATION TECHNOLOGIES: CLARIS INTERNATIONAL, FILMWARE LICENSING, \$1,188.00; FIRST BANK AND TRUST, REFILL POSTAGE, \$513.93; GOLDEN WEST TELECOMMUNICATIONS, PHONE SERVICE, \$1,305.41; PROVANTAGE LLC, REPLACEMENT BATTERY/PRINTER, \$373.83; DIRECT TECHNOLOGIES, 0365 LICENSING FEES/FORTINET LICENSE RENEWAL, \$7,167.72; PITNEY BOWES, POSTAGE MACHINE REFILL, \$1,510.00; SHERIFF: BRUNMEIER'S FIRE, 18 EXTINGUISHERS SERVICED, \$144.00; DARRYL SUESS, COURT ROOM SECURITY, \$63.75; FIRST BANK AND TRUST, TRANSPORT FUEL/POSTAGE/FLASH DIRVE USB, \$179.83; HUGHES BROTHERS 2, WHITE CAR OIL CHANGE, \$51.94; OFFICE PRODUCTS CENTER, SUPPLIES, \$196.51; VERIZON WIRELESS, CELL SERVICE, \$187.52; WINNER LASER WASH , CAR WASH, \$28.00; TRIPP COUNTY INFORMATION TECHNOLOGY, POSTAGE, \$27.72; BENNY AUDISS, TRANSPORT/MEALS, \$150.50; LEROY AINSLIE, TRAINING X 2, \$1,200.00; JAIL: CITY OF WINNER, INMATE ROOM AND BOARD, \$29,040.00; SD DEPT OF HEALTH, BLOOD DRAWS, \$120.00; WINNER REGIONAL, BLOOD DRAWS, \$321.00; THE WINNER PHARMACY, IMATE PRESCRIPTIONS, \$44.41; WINNER DENTAL CLINIC, TOOTH EXTERACTIONS, \$641.00; WINNER FAMILY DRUG, INMATE PRESCRIPTIONS, \$38.96; CORRECTIONAL RISK SERVICES, INMATE MEDICAL INSURANCE, \$434.00; JUVENILE DETENTION: HUGHES COUNTY FINANCE OFFICE, JUVENILE ROOM/BOARD, \$10,325.00; FIRE PROTECTION: WINNER FIRE DEPARTMENT, 2023 ALLOCATIONS, \$13,790.00; AMBULANCE: FRONTIER MOTORS FORD, INC., AMB INSPECTION, \$114.21; HARRY K NAPA, WINDSHIELD CLEANING SUPPLIES, \$67.54; JOHN HOFELDT, EMT CONFERENCE, \$175.00; MARTI KINGSLEY, EMT CONFERENCE, \$175.00; WINNER MUNICIPAL UTILITIES, 20% UTILITY SHARE, \$211.79; WINNER TRUE VALUE, SUPPLIES, \$33.95; COUNTY FAIR, SUPPLIES, \$116.54; TRIPP COUNTY INFORMATION TECHNOLOGIES, POSTAGE, \$20.16; DEVELOPEMENTALLY

DIASBLED: STATE TREASURER, PATIENT CARE, \$60.00; LIBRARY: CHS INC., PROPANE, \$186.83; MISTI BURNS, FESTIVAL OF BOOKS, \$606.86; WINNER MUNICIPAL UTILITIES, UTILITIES, \$98.62; FIRST BANK AND TRUST, ZOOM/SUPPLIES/SDLA, \$1,475.99; WHITLEY'S CLEANING, SEPTEMBER CLEANING, \$950.00; VETERAN'S MEMORIAL: CARROT-TOP INDUSTRIES, FLAGS, \$408.86; EXTENSION: VERIZON WIRELESS INC., CELL SERVICE, \$47.07; AMAZON CAPITOL SERVICE, THERMAL LAMINATING PAPER, \$71.78; SDSU STATE 4H OFFICE, MID DAKOTA FAIR HELP, \$750.00; NICOLE RICHEY, MILEAGE TO STATE FAIR, \$250.88; WEED: RUNNINGS, SUPPLIES/REPAIR PARTS, \$389.97; VERIZON WIRELESS, CELL SERVICE, \$41.88; WINNER MUNICIPAL UTILITIES, UTILITIES, \$36.07; ROAD AND BRIDGE: APPEARA, LAUNDRY/SHOP SUPPLIES, \$698.62; ATTEBERRY CONSTRUCTION, GRAVEL CRUSHING, \$56,172.90; EDWARD J. DOSTAL, TREE REMOVAL, \$4,995.00; GOLDEN WEST TELECOMMUNICATIONS, PHONE SERVICE, \$209.74; ROSEBUD ELECTRIC, UTILITIES, \$60.43; SD DOT, BRIDGE FEES, \$110,342.74; SCHWEIGERT CONSTRUCTION, GRAVEL, \$61,275.00; WINNER REGIONAL, DRUG TESTING, \$60.00; WINNER MUNICIPAL UTILITIES, UTILITIES, \$667.81; WINNER ADVOCATE, ADVERTISING, \$15.88; COLOME SHOP, REPAIRS, \$127.50; 9-1-1: CITY OF WINNER, 9-1-1 SURCHARGE, \$7,357.21; EMERGENCY MANAGEMENT: JON BURDETTE, EM TRAINING MEALS, \$72.00; FIRST BANK AND TRUST, SDEMA DUES, \$100.00; BUILDING AND STRUCTURES: COACHES LAWN CARE, LIBRARY SEEDING, \$300.00; TURNEY CONTRACTING, FIX WIND DAMAGE TO 4TH FLOOR, \$15,879.00; NON-DEPARTMENTAL: SD ASSOCIATION OF COUNTY OFFICIALS, AUGUST COLLECTIONS, \$184.00.

Roll call: All ayes. Motion carried.

No conflict of interest was reported.

Ray Pravecek spoke during public comment. Mr. Pravecek asked about the plan for South County Road as it is in need of maintenance work. The commissioners said that the highway department now has a hot mix kettle, and they will be patching where it is needed.

Kristin Assman, ROD, came to the meeting to discuss being a notary for her office, to help serve the people that come into her office. Mrs. Assman asked if the county would pay for the bond, and Mrs. Assman would purchase her own notary stamp.

Novotny made the motion, seconded by Jorgensen, to approve bonding Mrs. Assman as a notary.

Roll call: All ayes. Motion carried.

Bev Vaughn, Welfare Director, entered the meeting.

At 10:29 A.M. Forgey made the motion, seconded by Novotny, to enter into Executive session to discuss a personnel issue pursuant to SDCL 1-25-2 (1) Care of Poor.

Roll call: All ayes. Motion carried.

The Auditor, Barbara DeSersa, and Dan Bechtold, Winner Advocate, left during executive session.

At 10:33 A.M. Jorgensen made the motion, seconded by Forgey, to return to regular session.

Roll call: All ayes. Motion carried.

Jorgensen made a motion, seconded by Kartak, to approve the care of poor request in the amount of \$2,500 for an indigent burial.

Roll call: All ayes. Motion carried.

Steve Melnick, Colonial Life, came to the meeting to discuss adding life insurance for the employees. Discussion was held. No decision was made at this meeting.

Discussion was held on a lot owned by the county. Novotny made the motion, seconded by Wilcox, to advertise to sell the lot by sealed bid, Lot 4-5, Block 7, Wilson Park, on October 24, 2023 at 11:00 A.M. Roll call: All ayes. Motion carried.

Jorgensen made the motion, seconded by Wilcox, to make the following changes to the 2024 Provisional Budget:

General Fund-100

Change:

111- Commissioners from \$153,834 to \$151,134

130- Judicial System from \$30,000 to \$20,000

141- Auditor from \$233,302 to \$231,493

142- Treasurer from \$239,968 to \$237,749

151- States Attorney from \$242,147 to \$233,347

154- Child Defense from \$10,000 to \$1,000

161- General Government Building from \$121,619 to \$119,049

162- DOE from \$250,447 to \$238,533

163- ROD from \$149,874 to \$151,919

165- VA Officer from \$18,574 to \$17,660

171- IT from \$211,018 to \$210,419

Total General Government from \$2,253,984 to \$2,206,704

211- Sheriff from \$392,431 to \$392,459
215- Juvenile Detention from \$225,000 to \$150,000
221- Fire Protection from \$41,370 to \$45,000
225- 911 from \$15,000 to \$5,000
Total Public Safety from \$1,098,801 to \$1,012,659
411- Support of Poor from \$40,000 to \$20,000
412- Public Welfare from \$22,674 to \$16,006
421- County Nurse from \$38,000 to \$36,400
424- Ambulance from \$378,385 to \$383,532
439- Care of Aged from \$500.00 to \$400.00
441- Mentally Ill from \$25,000 to \$20,000
442- Developmentally Disabled from \$2,500 to \$1,500
444- Mental Health Centers from \$16,000 to \$13,000
445- Mental Illness from \$25,000 to \$20,000
Total Health and Welfare from \$556,778 to \$517,157
511- Library from \$170,357 to \$170,795
512- Historical Museum from \$4,000 to \$1,000
513 County Monuments from \$3,000 to \$1,000
Total Cultural & Recreation from \$209,857 to \$193,795
615- Weed Control from \$122,492 to \$122,630
Total Conservation of Nat. Res. From \$203,287 to \$204,565
911- Transfer out from \$2,096,448 to \$1,975,637
Total Other Uses from \$2,096,448 to \$1,975,637
Total Expenditure Appropriations from \$6,444,257 to \$6,142,819
Total Appropriations from \$6,444,257 to \$6,142,819
Cash Balance Applied from \$2,214,062 to \$1,797,687
Current Property Tax Levy from \$3,386,438 to \$3,485,510
Net Total Taxes from \$3,397,191 to \$3,496,263
Subtotal from \$6,783,428 to \$6,466,125
Less 5% from \$339,171 to \$323,306.
Net Means of Finance from \$6,444,257 to \$6,142,819
Total Appropriations from \$6,444,257 to \$6,142,819

Road & Bridge Fund-201

Change: 311 from \$3,632,844 to \$3,545,796
Total Public Works from \$3,682,844 to \$3,595,796
Total Expenditure Appropriations from \$4,041,414 to \$3,954,366
Total Appropriations from \$4,041,414 to \$3,954,366
Total other revenues from \$4,008,745 to \$3,917,116
Subtotal from \$4,254,120 to \$4,162,491
Less 5% from \$212,706 to \$208,125
Net Means of Finance from \$4,041,414 to \$3,954,366
Total Appropriations from \$4,041,414 to \$3,954,366

County Building Fund-233

Change:
161- General Government Building from \$90,000 to \$65,000
Current Property Tax Levy from \$66,634 to \$66,791
Net Total Taxes from \$66,944 to \$67,051
Subtotal From \$94,500 to \$68,421
Less 5% from \$4,500 to \$3,421
Net Means of Finance from \$90,000 to \$65,000
Total Appropriations from \$90,000 to \$65,000

Emergency Management Fund-226

Change:
222- Emergency & Disaster Services from \$19,147 to \$18,496
Total other Revenues from \$19,147 to \$18,496
Subtotal from \$19,147 to \$18,496
Net Means of Finance from \$19,147 to \$18,496
Total Appropriations from \$19,147 to \$18,496

Donated Ambulance Fund- 272

Change:
424- Ambulance from \$3,000 to \$500
Total Health and Welfare from \$3,000 to \$500
Total other Revenues from \$3,000 to \$500
Subtotal from \$3,000 to \$500
Net Means of Finance from \$3,000 to \$500
Total Appropriations from \$3,000 to \$500
Roll call: All ayes. Motion carried.

Jorgensen made the motion, seconded by Wilcox, to adopt the following:

RESOLUTION (43-2023):
ADOPTION OF ANNUAL BUDGET FOR TRIPP COUNTY, SOUTH DAKOTA.

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR TRIPP County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2024 and ending December 31, 2024 and the same is hereby approved and adopted by the Board of County Commissioners of Tripp County, South Dakota, this 26th day of September, 2023. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor, Tripp County, South Dakota. The accompanying taxes are levied by Tripp County for the year January 1, 2024 through December 31, 2024.

Tax Levy in		
<u>COUNTY TAX LEVIES WITHIN LIMITED LEVY:</u>	<u>DOLLARS</u>	<u>\$'s/1,000</u>
General County Purposes (10-12-9)	3,485,510.00	2.939
LIMITED LEVY (10-12-21) SUB TOTAL	3,485,510.00	2.939
OUTSIDE LIMITED LEVY:		
Courthouse, Jail, etc., Bldg. (7-25-1)	66,791.00	0.056
UNLIMITED LEVY-SUB TOTAL	66,791.00	0.056
LIMITED AND UNLIMITED LEVY-SUB-TOTAL	3,552,301.00	2.995
OTHER SPECIAL LEVIES		
Secondary Road (Unorg. PT-76) (31-12-27)	20,300.00	0.332
TOTAL TAXES LEVIED BY COUNTY	3,572,601.00	3.327

Dated at Winner, South Dakota this 26th day of September, 2023.

Chair, Joyce Kartak

Larry Wilcox

Daniel Forgey

Cody Jorgensen

Michael Novotny

ATTEST:

County Auditor
Roll call: Ayes: Kartak, Wilcox, Forgey, Jorgensen and Novotny.
Nays: None. Resolution adopted.

Wilcox made the motion, seconded by Forgey, to accept the resignation of Jerry Tyburec, Highway Employee of 45 years.
Roll call: All ayes. Motion carried.

Melvin Lee and Jim Cahoy, American Legion Representatives, and Zachary Pahlke, States Attorney, came to the meeting to discuss the bleachers at the fairgrounds. Discussion was held on different options to cover the liability of the bleachers. Mr. Pahlke will draft a lease agreement.

Candy Biggins, Treasurer, and Jeff Grossenburg entered the meeting. Discussion was held on the house at 314 East 5th Street. Mr. Grossenburg would like to purchase the house, but he wanted to discuss the CAA Liens attached to the property. Mr. Pahlke will investigate the procedure for this situation.

Jorgensen made the motion, seconded by Kartak, to abate the county lien on property 48.08.06.05 in the amount of \$3,593.00.

Roll call: All ayes. Motion carried.

Roger Sund, Highway Superintendent, and Jamie Van Zee, Brosz Engineering, Inc., entered the meeting. Jamie Van Zee, Brosz Engineering, Inc., came to the meeting to give an update on the various grants Tripp County has applied for. Discussion was held.

Mr. Van Zee brought a work order/proposal to begin the Survey and Design Engineering for 317th Ave, widening and resurfacing in the amount of \$113,560.00. Jorgensen made the motion, seconded by Kartak, to give the Chair permission to sign the work order in the amount of \$113, 560.00.

Roll call: All ayes. Motion carried.

Mr. Sund gave his report. The crews have bladed roads, graveled 3 miles on both projects 24 & 58, put in a new approach on both projects 55 & 62, hauled manure from the rodeo grounds, repaired signs, and they are mowing ditches for the second time. Discussion was held on North and South County Roads. Golden West Tele-communications would like the chairman to sign an Application for Occupancy on the right of way of County Highway 288th Street and 319th Ave for Project WO#V25817. Forgey made the motion, seconded by Jorgensen, to give the chair permission to sign the application.

Roll call: All ayes. Motion carried.

Tripp County Water District asked for bids for tree and stump removal. Tripp County will share in the cost. The first price quote is from Northern Plain, LLC in the amount of \$13,000 and the second quote is from Schweigert Construction Inc. in the amount of \$18,500.00.

Wilcox made the motion, seconded by Jorgensen, to accept the quote from Northern Plains, LLC in the amount of \$13,000, with the Tripp County Water District paying half.

Roll call: All ayes. Motion carried.

At 12:39 P.M. Forgey made the motion, seconded by Novotny, to enter into Executive session to discuss a personnel issue pursuant to SDCL 1-25-2 (1).

Roll call: All ayes. Motion carried.

The Auditor, Barbara DeSersa, left during executive session and Dan Bechtold, Winner Advocate, left for the day.

At 12:52 P.M. Forgey made the motion, seconded by Novotny, to return to regular session.

Roll call: All ayes. Motion carried.

The Register of Deed’s Statement of Fees collected during the month of August 2023 showed \$6,283.50.

A quote was received from Grossenburg Implement for a snowblower attachment for the JD Tractor at the courthouse and trading in the broom attachment in the amount of \$3,700.00. Wilcox made the motion, seconded by Kartak, to purchase the snowblower attachment with trade in for \$3,700.00.

Roll call: All ayes. Motion carried.

At 1:13 P.M. Mike Novotny left the meeting.

The Secretary of State will be holding the 2023 Elections Auditors Schooling October 18-19, 2023, in Pierre, South Dakota. Forgey made the motion, seconded by Jorgensen, to authorize the necessary expenses for Auditor Barbara DeSersa and Deputy Auditor’s Heather Schroeder and Marcia Haukaas, to attend the 2023 Elections Auditors Conference October 18-19, 2023, in Pierre, South Dakota and close the Auditors office for both days.

Roll call: All ayes. Motion carried.

At 1:30 P.M. Wilcox made the motion to adjourn until October 10, 2023 at 10:00 A.M., seconded by Jorgensen.

Roll call: All ayes. Meeting adjourned.

Chair, Joyce Kartak

ATTEST:

County Auditor