

Tripp County, South Dakota
April 11, 2023

The meeting of the Tripp County Commissioners was called to order by the Chair in the Commissioner Room at the Court House at Winner on April 11, 2023 at 10:00 A.M. Roll call showed Board members Joyce Kartak, Larry Wilcox, Cody Jorgensen and Michael Novotny. Absent was Daniel Forgey. Also present was Auditor Barbara DeSersa, Kathie Cole, Scott Rank and Dan Bechtold, Winner Advocate.

Novotny made the motion, seconded by Jorgensen, to add an interview at 2:00 and to approve the agenda as amended.

Roll call: All present ayes. Motion carried.

Jorgensen made the motion, seconded by Novotny, that the minutes of the meeting held on March 28, 2023 be approved as read.

Roll call: All present yes. Motion carried.

Novotny made the motion, seconded by Wilcox, that the claims be approved as follows:

BI-MONTHLY PAYROLL: COMMISSIONERS: \$2,310.35; AUDITOR'S OFFICE: \$6,067.62; TREASURER'S OFFICE: \$5,622.17; STATES ATTORNEY'S OFFICE: \$5,954.00; COURTHOUSE: \$1,480.77; ASSESSOR'S OFFICE: \$5,568.75; REGISTER OF DEED'S OFFICE: \$3,677.13; VETERAN'S SERVICE: \$492.00; INFORMATION TECHNOLOGIES: \$1,990.38; SHERIFF'S OFFICE: \$8,271.69; SOLID WASTE: \$1,185.00; WELFARE: \$461.54; AMBULANCE: \$8,870.43; LIBRARY: \$3,420.28; EXTENSION: \$1,561.90; WEED: \$1,464.62; ROAD & BRIDGE: \$26,749.74; EMERGENCY MANAGEMENT: \$384.62; VARIOUS DEDUCTIONS: AFLAC, APRIL CONTRIBUTION, \$553.24; BEAM INSURANCE, VISION INSURANCE, \$54.65; FIRST FIDELITY BANK, WITHHOLDING, SOCIAL SECURITY & MEDICARE, \$18,422.82; DELTA DENTAL, CONTRIBUTION, \$166.25; LEGAL SHIELD, CONTRIBUTION, \$12.95; OPTILEGRA, CONTRIBUTION, \$63.94; THE HEALTH POOL OF SD, INSURANCE, \$765.64; SD RETIREMENT SYSTEM, CONTRIBUTION, \$8,784.26; GENERAL DEDUCTIONS: COLONIAL LIFE, CONTRIBUTION APRIL \$1,144.16; TRIPP COUNTY AMBULANCE, AMBULANCE PAYMENT, \$25.00; TRIPP COUNTY TREASURER, AMBULANCE BILL, \$25.00; DIVISION OF CHILD SUPPORT, CONTRIBUTION, \$360.00; SD SUPPLEMENTAL RETIREMENT, DEDUCTIONS, \$712.50. COMMISSIONERS: JOYCE KARTAK, MARCH MEETING MILEAGE, \$57.12; OFFICE PRODUCTS CENTER, SERVICE CONTRACT, \$149.37; WINNER ADVOCATE, MINUTES/END OF YEAR/CLOSING, \$1,093.74; ALTERNATIVE HRD, HR SUPPORT/JOB LISTING, \$1,283.00; AUDITOR: BARB DESERSA, MARCH TODD COUNTY MEETING MILEAGE, \$91.80; TRIPP

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COUNTY INFORMATION TECHNOLOGY, TODD COUNTY POSTAGE, \$19.20/TRIPP COUNTY POSTAGE, \$3.60; TREASURER: TRIPP COUNTY IT, POSTAGE TODD, \$279.76/TRIPP COUNTY POSTAGE, \$521.25; STATE'S ATTORNEY: TRIPP COUNTY INFORMATION TECHNOLOGY, POSTAGE, \$3.90; COUNTY BUILDING MAINTENANCE: APPEARA, REPLACEMENT RUGS/MOP HEADS, \$219.98; GROSSENBURG IMPLEMENT, TIRE/OIL CHANGE/HYDROLOGICS, \$804.60; HONEYWELL, MECHANICAL AND ELECTRIC MAINTENCE 3/1-6/31, \$9,099.23; WINNER MUNICIPAL UTILITIES, UTILITIES, \$1,077.10; DIRECTOR OF EQUALIZATION: JANIECE WEBER, DATA BINDERS/8 ROLLS DYMO LABEL, \$50.24; OFFICE PRODUCTS CENTER, BINDERS/NAME PLATES, \$65.75; WINNER ADVOCATE, TAX EXEMPT LISTING, \$180.18; TRIPP COUNTY INFORMATION TECHNOLOGY, TODD POSTAGE, \$30.48/TRIPP COUNTY POSTAGE, \$52.08; REGISTER OF DEEDS: OFFICE PRODUCT CENTER, TONER, \$90.99; IT: GOLDEN WEST TELECOMMUNICATION, PHONE SERVICE, \$1,299.98; SHERIFF: B&L COMMUNICATION, MAINTENANCE AGREEMENT 1/23-3/23, \$97.00; FIRST BANK AND TRUST, POSTAGE/LUNCH/FUEL FOR TRANSPORT, \$63.94; OFFICE PRODUCTS CENTER, SUPPLIES, \$105.88; TRIPP COUNTY TREASURER, TITLE/LICENSE TS VEHICLE, \$26.70; WINNER LASER WASH, CARWASHES, \$28.00; TRIPP COUNTY INFORMATION TECHNOLOGY, POSTAGE, \$31.40; BENNY AUDISS, TRANSPORT INMATE \$42.50; DILLON BATES, ON CALL/CALL OUT 1 HOUR, \$87.00; CHOLIK SIGNS, DECALS/INSTALL, \$465.00; SOLID WASTE: KUCERA ELECTRIC, INC., MH 400/U MH400Q MOGO BASE, \$95.96; RUNNINGS SUPPLY, ANTIFREEZE, \$37.48; TRIPP COUNTY WATER USERS DISTRICT, \$46.21; AMBULANCE: MCKESSON MEDICAL-SURGICAL, GLOVES, \$127.99; VOYAGER FLEET SYSTEMS, FUEL, \$1,590.38; TRIPP COUNTY INFORMATION TECHNOLOGY, POSTAGE, \$19.74; DEVELOPEMENTALLY DISABLED: PATIENT CARE – REDFIELD, \$60.00; MENTAL ILLNESS: LINCOLN COUNTY TREASURER, QMHP/PW REVIEWS, \$64.20; MINNEHAHA COUNTY AUDITOR, MI RECOVERIES, \$54.08; STATE TREASURER, PATIENT CARE-YANKTON, \$1,223.26; BIRMINGHAM/CWACH LAW OFFICE, MI HEARING, \$413.86; YANKTON COUNTY SHERIFF'S OFFICE, CIVIL PAPERS SERVED, \$50.00; DEAN SCHAEFER

COURT REPORTING, MI HEARING, \$48.00; LIBRARY: OFFICE PRODUCTS CENTER, SERVICE CONTRACT, \$206.27; EXTENSION: TRIPP COUNTY INFORMATION TECHNOLOGY, \$2.40; WEED: WINNER MUNICIPAL UTILITIES, UTILITIES, \$32.33; ECONOMIC DEVELOPMENT: SOUTH CENTRAL DEVELOPMENT CORP, 2023 ALLOCATION, \$5,000.00; ROAD & BRIDGE: APPEARA, LAUNDRY SERVICE/SUPPLIES, \$527.02; ALL IN ONE SHOP, REPAIR PARTS/SUPPLIES, \$907.82; AUTOMATE PARTS AND MACHINE PARTS, REPAIR PARTS/SHOP SUPPLIES, \$571.74; B&J CYCLE, REPAIR PARTS, \$51.25; BROSZ ENGINEERING INC., DESIGN PLANS/PREP BRIDGES, \$13,880.00; BUTLER MACHINERY, REPAIR PARTS, \$1,049.67; CHS, INC., DIESEL/GAS/PROPANE, \$27,069.20; JOHN DEERE FINANCIAL, REPAIR/PARTS/SHOP SUPPLIES, \$2,185.44; GODFREY BRAKE SERVICE, REPAIR PARTS, \$1,578.50; GOLDEN WEST TELECOMMUNICATIONS, PHONE SERVICE, \$233.31; HARRY K NAPA, REPAIR PARTS/SUPPLIES, 996.00; HUGHES BROTHERS 2, REPAIR PARTS, \$1,784.51; HIGH PLAINS TRUCK AND TRAILER, PARTS/REPAIRS, \$217.45; M & J AUTO INC., REPAIR PARTS, \$154.99; OFFICE PRODUCTS CENTER, SHOP SUPPLIES, \$28.49; RUNNINGS SUPPLY, REPAIR PARTS/SHOP SUPPLIES, \$697.57; SD DOT, BRIDGE INSPECTION, \$2,870.89; WINNER WELDING, INC., REPAIR PARTS/SHOP SUPPLIES, \$967.86; WINNER MUNICIPAL UTILITIES, UTILITIES, \$955.95; WINNER TRUE VALUE, SHOP SUPPLIES, \$38.98; WW TIRE SERVICE, SHOP SUPPLIES, \$1,395.18; KEVIN OSBORNE, TREE REMOVAL, \$400.00; STEVE ATTEBERRY, TREE REMOVAL, \$412.50; EMERGENCY MANAGEMENT: B & L COMMUNICATIONS, MAINTENANCE AGREEMENT 1/23-3/23, \$160.80; NON-DEPARTMENTAL: SD ASSOCIATION OF CO OFFICIALS, MARCH COLLECTIONS, \$192.00.

Roll call: All present ayes. Motion carried.

No conflict of interest was reported.

Zachary Pahlke, States Attorney and Mason Juracek, Deputy States Attorney entered the meeting.

Scott Rank, Custodian and Kathie Cole, Ambulance director spoke during public comment.

Mr. Rank had gotten a quote to paint the lines for parking from Dakota Pro in the amount of \$2,236.00.

Mr. Wilcox plans to utilize incarcerated prisoners, on a work release program, from Springfield this summer for the highway department and he will have them paint the lines.

Ms. Cole came to the meeting to tell the commissioners that the new ambulance should be here in May. The price has increased \$15,000 from the quote. Decisions will need to be made on one of the older ambulances.

Zachary Pahlke, States Attorney, brought the agreement with the SDDOT for use and restoration of detour and/or wet weather detour. Mr. Pahlke said it would be fine to sign this agreement. Jorgensen

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made the motion, seconded by Kartak, to give the Chair permission to sign the SDDOT Agreement for Use and Restoration of Detour and/or Wet Weather Detour.

Roll call: All present ayes. Motion carried.

Chandra Phillips, Winner City Finance Officer, came to the meeting to ask the commissioners to sign the First Addendum to the Purchase Agreement with the City of Winner. This will now allow the City of Winner to lease the Recycling Center for \$3,000.00 per month, which shall be in full satisfaction and settlement of any expense incurred by the Seller in owning and keeping the property for this period of approximately four months. Wilcox made the motion, seconded by Jorgensen, to give the Chair permission to sign the First Addendum to the Purchase Agreement.

Roll call: All present ayes. Motion carried.

Mrs. Phillips gave an update on what the city plans for the garbage pickup and recycling center.

Mason Juracek, Deputy States Attorney, left the meeting.

Jorgensen made the motion, seconded by Wilcox, to adopt the following:

RESOLUTION (19-2023):

Be it Resolved by the Tripp County Board of Commissioners to hereby approve the following raise effective April 1, 2023 for Charles York and Brian Snow, Recycling employees, and

Further Be it Resolved Mr. York and Mr. Snow's wages shall increase from \$15.00 to \$18.85 per hour.

Dated at Winner, South Dakota this 11th day of April 2023.

Chair, Joyce Kartak

Larry Wilcox

Absent
Daniel Forgey

Cody Jorgensen

Michael Novotny

ATTEST:

County Auditor

Roll call: Ayes: Kartak, Wilcox, Jorgensen, and Novotny.
Nays: None. Absent: Forgey. Resolution adopted.

Connie Christensen, Highway Secretary and Roger Sund, Highway Superintendent, entered the meeting. Mrs. Christensen discussed the snow pay for Ms. Koffskey when the courthouse was closed. The commissioners explained that Ms. Koffskey was hired for 35-40 flexible hours M-F, so if the courthouse is closed for a snow day, Ms. Koffskey will receive snow hours, not to exceed a 40 hour work week.

Roger Sund gave his report. The crews are cleaning up trees around Bridge #62-220-512, patched gravel on Project 43, patched oil roads on Projects 6139S-6139N-6302-6132, plowed snow, bladed roads and put in a new approach on Project 1. Discussion was held on the Snow Removal Plan. Mr. Wilcox said the county will be getting 115T of gravel from the state. Jorgensen made the motion, seconded by Wilcox, to lay the 115 T of gravel starting ¾ mile from the Winner City Cemetery West to the South County Road and the City of Winner will blade the gravel.
Roll call: All present ayes. Motion carried.

At 11:15 A.M. Novotny made the motion, seconded by Jorgensen, to enter into Executive session to discuss a personnel issue for interviews pursuant to SDCL 1-25-2 (1).
Roll call: All present ayes. Motion carried.
The Auditor, Barbara DeSersa, left during executive session and Dan Bechtold, Winner Advocate, left for the day.

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At 11:55 A.M. Jorgensen made the motion, seconded by Wilcox, to return to regular session.
Roll call: All present ayes. Motion carried.

Jorgensen made the motion, seconded by Wilcox, to adopt the following:
RESOLUTION (20-2023):
Be it Resolved by the Tripp County Board of Commissioners to hereby hire Ryan Sell as a temporary part-time employee to assist with 4-H and Youth Programs, and
Further Be it Resolved Mr. Sell shall be compensated at the rate of \$13.00 per hour and work 560 hours from May 2023 through Mid-August, 2023.
Dated at Winner, South Dakota this 11th day of April 2023.

Chair, Joyce Kartak

Larry Wilcox

Absent
Daniel Forgey

Cody Jorgensen

Michael Novotny

ATTEST:

County Auditor
Roll call: Ayes: Kartak, Wilcox, Jorgensen, and Novotny.
Nays: None. Absent: Forgey. Resolution adopted.

Janiece Weber, DOE, joined the meeting.
At 12:00 P.M. Novotny made the motion to adjourn while the Director of Equalization meeting was held, seconded by Kartak.
Roll call: All present ayes.

Joyce Kartak, Chair

ATTEST:

County Auditor

The Tripp County Board of Commissioners convened as a Board of Equalization on April 11, 2023, at 12:00 P.M. Roll call showed Board members, Joyce Kartak, Larry Wilcox, Cody Jorgensen, and Mike Novotny. Absent was Daniel Forgey. Also present was Auditor Barbara DeSersa and Director of Equalization Janiece Weber.

The Board assumed the Oath of Office.

Mrs. Weber had thirty-five applicants for the Elderly Tax Freeze and currently has six vet exempt parcels.

The Board reviewed the assessment rolls for the Unorganized Township of Gassman, Pahapesto, Progressive and Wright Townships. Discussion was held on changes made in those townships. Wilcox made the motion, seconded by Jorgensen, to approve the changes made in the unorganized townships of Pahapesto, Progressive and Wright.
Roll call: All present ayes. Motion carried.

Discussion was held on the 2023 stipulations. Novotny made the motion, seconded by Kartak, to make the changes to the provided list of parcels stipulated.
Roll call: All present ayes. Motion carried.

Jason and Sissy Orel, Taxpayers, came to the meeting to discuss the 2023 equalized assessment of their property. Mr. and Mrs. Orel do not agree with the increase of the 2023 assessment. Mrs. Weber said she had made some changes and lowered the assessment from \$425,000 to \$287,165. Mr. and Mrs.

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Orel accepted the lowered assessment. Novotny made the motion, seconded by Kartak, to approve the change in assessment \$425,000 to \$287,165.
Roll call: All present ayes. Motion carried.

Cody Haier, owner of Pheasant Country Properties, came to the meeting to discuss the 2023 equalized assessment of his recently purchased properties. Mr. Haier’s argument was he purchased these properties in the amount of \$875,000.00 and they are assessed at \$1,360,853. Mr. Haier had the properties appraised by a third party and this appraisal was for \$1,080,000.00. Discussion was held on this appraisal. Jorgensen made the motion, seconded by Wilcox, to approve the change in assessment from \$1,360,853 to \$1,080,000.00.
Roll call: All present ayes. Motion carried.

Janiece Weber, Director of Equalization, came to the meeting to ask for permission for her and Makaleigh Nilson, Deputy Clerk, to attend a Conference in Sioux Falls on June 12-16, 2023, a Sales Ratio Workshop in Pierre one day in June, a USPAP Meeting in Pierre on July 12-13, 2023, a Workshop by Vanguard August 2-3, 2023 in Chamberlain, SDACES Workshop in Chamberlain on August 17, 2023, and School on September 17-22, 2023 in Rapid City. Jorgensen made the motion, seconded by Novotny, to authorize the necessary expenses for Janiece Weber, Director of Equalization, and Deputy Clerk, Makaleigh Nilson, to attend a Conference in Sioux Falls on June 12-16, 2023, a Sales Ratio Workshop in Pierre one day in June, a USPAP Meeting in Pierre on July 12-13, 2023, a Workshop by Vanguard August 2-3, 2023 in Chamberlain, SDACES Workshop in Chamberlain on August 17, 2023, and School on September 17-22, 2023 in Rapid City.
Roll call: All present ayes. Motion carried.

At 1:40 P.M. Jorgensen made the motion, seconded by Novotny, to adjourn as a Board of Equalization.
Roll call: All present ayes. Meeting adjourned.

ATTEST:

County Auditor

The meeting of the Tripp County Board of Commissioners was reconvened and called to order by the Chair in the Commissioner’s Room in the Courthouse at Winner on April 11, 2023, at 1:45 P.M. Roll call showed Board members Joyce Kartak, Larry Wilcox, Cody Jorgensen, and Mike Novotny. Absent was Daniel Forgey. Also present was Auditor Barbara DeSersa.

Debbie Steinke, Extension Secretary, attended the meeting.
At 1:46 P.M. Jorgensen made the motion, seconded by Novotny, to enter into Executive session to discuss a personnel issue pursuant to SDCL 1-25-2 (1).
Roll call: All present ayes. Motion carried.
The Auditor, Barbara DeSersa left during executive session.
At 1:55 P.M. Novotny made the motion, seconded by Jorgensen, to return to regular session.
Roll call: All ayes. Motion carried.

At 2:00 P.M. Jorgensen made the motion, seconded by Novotny, to enter into Executive session to discuss a personnel issue, interview, pursuant to SDCL 1-25-2 (1).
Roll call: All present ayes. Motion carried.
The Auditor, Barbara DeSersa left during executive session.
At 2:35 P.M. Novotny made the motion, seconded by Jorgensen, to return to regular session.
Roll call: All ayes. Motion carried.

The Commissioners received a letter from the Department of Agriculture and Natural Resources about the South Dakota’s Free Abandoned Underground Tank Removal Program. The Commissioners want the public to be aware of this program to remove underground tanks for free. The information will be on the Tripp County Website and the forms can be picked up at the Auditor’s Office in the Courthouse.

The Auditor’s Account with the Treasurer was presented for the approval of the Board as follows:
To the Honorable Board of County Commissioners Tripp County:
I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County as of March 31, 2023.

Total amount of deposits in banks	\$6,800,438.21
Total amount of actual cash	1,404.14
Total amount of checks and drafts in Treasurer’s possession not exceeding three days	36,220.02

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Itemized list of all items, checks and drafts which have been in the Treasurer’s possession over three days	
Tamara Dahlvang	86.40
Danny Mashek	130.00
Jessica Eagle Hawk	220.40
Credit Card	3,192.75
Postage, Freight, Exp.	
Co. License & Title	
TOTAL	<u>\$6,841,691.92</u>

Dated this 3rd day of April, 2023.
Barbara DeSersa
County Auditor, Tripp Co.
Jorgensen made the motion, seconded by Novotny, that the Auditor’s Account with the Treasurer be approved as presented.
Roll call: All ayes. Motion carried.

The Register of Deed’s Statement of Fees collected during the month of March 2023 showed \$7,223.00.

Jorgensen made the motion, seconded by Kartak, to give the Chair permission to sign the Agreement for Voluntary Right of Way Donations due to Project No. BRF-B 6139 (12).
Roll call: All present ayes. Motion carried.

Jorgensen made the motion, seconded by Kartak, to authorize the Auditor to post a Notice of Hearing on April 25, 2023, at 11:30 A.M. to consider supplementing the Ambulance and Sheriff budget for 2023.
Roll call: All present ayes. Motion carried

Wilcox made the motion, seconded by Novotny, to adopt the following:

RESOLUTION (21-2023):

Be it Resolved by the Tripp County Board of Commissioners to hereby hire Nicole Richey as a full-time Extension Secretary effective May 1, 2023, and

Further Be it Resolved Mrs. Richey shall be compensated at the rate of \$17.00 per hour with probation up to six months.

Dated at Winner, South Dakota this 11th day of April, 2023.

Chair, Joyce Kartak

Larry Wilcox

Absent
Daniel Forgey

Cody Jorgensen

Michael Novotny

ATTEST:

County Auditor

Roll call: Ayes: Kartak, Wilcox, Jorgensen, and Novotny.

Nays: None. Absent: Forgey. Resolution adopted.

At 3:00 P.M. Wilcox made the motion to adjourn until April 25, 2023 at 10:00 A.M., seconded by Jorgensen.

Roll call: All ayes. Meeting adjourned.

Chair, Joyce Kartak

ATTEST:

County Auditor