

Tripp County, South Dakota
February 27, 2024

The meeting of the Tripp County Commissioners was called to order by the Chair in the Commissioner Room at the Court House at Winner on February 27, 2024 at 10:00 A.M. Roll call showed Board members Larry Wilcox, Cody Jorgensen, Daniel Forgey, Joyce Kartak, and Michael Novotny. Also present was Auditor Barbara DeSersa and Dan Bechtold, Winner Advocate.

Novotny made the motion, seconded by Jorgensen, to approve the agenda as presented.
Roll call: All ayes. Motion carried.

Kartak made the motion, seconded by Jorgensen, that the minutes of the meeting held on February 13, 2024 be approved as read.
Roll call: All ayes. Motion carried.

Novotny made the motion, seconded by Jorgensen, that the claims be approved as follows:
MONTHLY PAYROLL: COMMISSIONERS: \$2,325.07; AUDITOR'S OFFICE: \$6,100.73; TREASURER'S OFFICE: \$5,831.89; STATES ATTORNEY'S OFFICE: \$6,144.50; COURTHOUSE: \$1,680.00; ASSESSOR'S OFFICE: \$5,857.12; REGISTER OF DEED'S OFFICE: \$3,697.70; VETERAN'S SERVICE: \$531.48; INFORMATION TECHNOLOGIES: \$2,050.12; SHERIFF'S OFFICE: \$9,161.35; WELFARE: \$461.54; AMBULANCE: \$7,501.81; LIBRARY: \$3,531.76; EXTENSION: \$1,572.95; WEED: \$1,508.54; ROAD & BRIDGE: \$22,885.96; EMERGENCY MANAGEMENT: \$384.62; VARIOUS DEDUCTIONS: AFLAC, CONTRIBUTION, \$698.75; AFLAC DENTAL, CONTRIBUTION, \$345.92; FIRST FIDELITY BANK, WITHHOLDING, SOCIAL SECURITY & MEDICARE, \$17,119.06; DELTA DENTAL, CONTRIBUTION, \$263.87; LEGAL SHIELD, CONTRIBUTION, \$12.95; THE HEALTH POOL OF SD, INSURANCE, \$33,935.95; SD RETIREMENT SYSTEM, CONTRIBUTION, \$8,625.84; GENERAL DEDUCTIONS: COLONIAL LIFE, CONTRIBUTION, \$808.13; SD SUPPLEMENTAL RETIREMENT, DEDUCTIONS, \$787.50.
COMMISSIONERS: SDRS, LATE FEES, \$1,317.05; ELECTION: MCLEOD'S OFFICE SUPPLY, ELECTION BOX, \$51.54; STATE'S ATTORNEY: ALVIN BETTELYOUN, SERVED PAPERS JUV CASE, \$300.00; MASON JURACEK, RURAL ATTORNEY PROJECT, \$4,379.76; COURT APPOINTED ATTORNEY: AMY BARTLING-JACOBSEN, CAA FEES, \$2,558.34; GEORGE F JOHNSON, CAA FEES, \$1,035.05; SANDY STEFFEN, CAA FEES, \$6,835.51; TIMOTHY WHALEN, CAA FEES, \$7,459.80; DIRECTOR OF EQUALIZATION: VERIZON WIRELESS, CELL SERVICE, \$41.93; REGISTER OF DEEDS: OFFICE PRODUCTS CENTER, TYPEWRITER RIBBON, \$31.20; INFORMATION TECHNOLOGY: PITNEY BOWES BANK INC., POSTAGE MACHINE REFILL, \$539.00; SHERIFF: GROSSENBURG IMPLEMENT, MAINTENANCE ON PATROL RIG, \$1,137.85; MCLEOD'S OFFICE SUPPLY, SUPPLIES, \$132.76; VOYAGER FLEET SYSTEMS, FUEL, \$765.65; BENNY AUDISS, COURT ROOM SECURITY, \$67.50; DILLON BATES, ON CALL PAY, \$35.00; FIRE PROTECTION: WITTEN FIRE DEPARTMENT, 2024 ALLOCATIONS, \$15,000.00; AMBULANCE: KATHIE COLE, 2024 CONF MILEAGE/MEALS, \$132.31; FLYING D CONVIENCE STORE, FUEL, \$13.10; MATHESON TRI-GAS INC., OXYGEN, \$39.14; MENTALLY HANDICAPPED: SDACC, 1ST QUARTER CLERP, \$522.00; MENTAL HEALTH: COMMUNITY CONNECTIONS, 2024 ALLOCATIONS, \$5,500.00; LIBRARY: WHITLEY'S CLEANING, FEBRUARY CLEANING, \$950.00; HISTORICAL SOCIETY: TRIPP COUNTY HISTORICAL SOCIETY, 2024 ALLOCATIONS, \$1,000.00; EXTENSION: OFFICE PRODUCTS CENTER, SERVICE CONTRACT, \$35.00; WINNER ADVOCATE, 1 YEAR SUBSCRIPTION, \$48.00; WEED: KEVIN WAGNER, MILEAGE, \$265.20; ROAD AND BRIDGE: ATTEBERRY CONSTRUCTION, GRAVEL CRUSHING HEESE PIT, \$93,750.00; BROSZ ENGINEERING, PRELIM DESIGN PREP NORTH COUNTY ROAD, \$32,307.50; FLYING D CONVIENCE STORE, DEF, \$24.88; H&O ELECTRIC, REPAIR PARTS, \$17.00; MID-AMERICAN RESEARCH CHEMICALS, SUPPLIES, \$147.65; ROSEBUD ELECTRIC, UTILITIES, \$164.05; WINNER REGIONAL, DRUG TEST, \$60.00; KEVIN OSBORNE, LUNCH, \$14.00; COUNTY FAIR, MSHA MEETING REFRESHMENTS, \$60.59; ANDREW CONNELLY, LUNCH, \$14.00; DEBT SERVICES: DIAMLER TRUCK FINANCIAL, TRUCK PAYMENTS, \$12,426.27; REGISTER OF DEEDS M&P: TYLER TECHNOLOGIES, TODD DOC PRO INV. 025-43993; \$37.50.
Roll call: All ayes. Motion carried.

No conflict of interest was reported.

No one appeared for public comment.

Todd Bicek, Custodian, came to the meeting to bring the Kone Agreement for the elevator equipment. Kartak made the motion, seconded by Forgey, to give the Chairman permission to sign a Recommended Maintenance Modules Proposal, from Kone Inc., in the amount of \$6,334.96.
Roll call: All ayes. Motion carried.

Discussion was held on the two days of personal leave per year. The highway department works 10-hour days and would like the personal leave to coincide with the regularly scheduled hours a day that

they work. Clarification was given by the commissioners to give those that work a regularly scheduled 8-hour day, 16 hours of personal time and those that work a regularly scheduled 10-hour day, 20 hours of personal time a year, starting as of today February 27, 2024, on their anniversary date. Forgey made the motion, seconded by Novotny, to adopt the following:

RESOLUTION (16-2024):

Therefore, Be it Resolved by the Tripp County Board of Commissioners to hereby amend the newly revised Tripp County Personnel Handbook, Under 602 SICK LEAVE;

G. All employees (except part-time employees) shall be entitled to two (2) days of “personal leave” per year. The two (2) days equaling the regularly scheduled hours worked. Those that work a regularly scheduled eight (8) hour day, will be given sixteen (16) hours of personal time and those that work a regularly scheduled ten (10) hour day, will be given twenty (20) hours of personal time a year, starting as of today February 27, 2024, on their anniversary date.

“Personal leave will not be cumulative, unless unavoidable conditions occur, and then only with the approval of the Board of Commissioners.

a. Personal leave is defined as time allowed for personal use, subject to the discretion of the employee’s supervisor.

Therefore, Be it Resolved by the Tripp County Board of Commissioners to hereby adopt the newly revised 2024 Tripp County Personnel Handbook, and

Further Be it Resolved that the effective date of this Resolution is February 27, 2024, and that all other resolutions or parts of resolutions in conflict herewith be hereby repealed.

Dated at Winner, South Dakota this 27th day of February, 2024.

Chair, Larry Wilcox

Cody Jorgensen

Daniel Forgey

Joyce Kartak

Michael Novotny

ATTEST:

County Auditor

Roll call: Ayes: Wilcox, Jorgensen, Forgey, Kartak and Novotny.

Nays: None. Resolution adopted.

At the meeting on February 13, 2024, discussion was made to implement three (3) days of funeral leave for immediate family going into effect January 1, 2024. Kartak made the motion, seconded by Jorgensen, to adopt the following:

RESOLUTION (17-2024):

Therefore, Be it Resolved by the Tripp County Board of Commissioners to hereby amend the newly revised Tripp County Personnel Handbook, Adding 602 (b) FUNERAL LEAVE;

A. Only S-3 and R-1 employees are eligible for sick leave benefits. All other employees are not eligible for this benefit.

B. Eligible employees will be allowed to receive three (3) days of paid leave for a funeral for a “family member”. “Family member” is defined under the Terms and Definitions on page viii of the Tripp County Personnel Handbook.

Therefore, Be it Resolved by the Tripp County Board of Commissioners to hereby adopt the newly revised 2024 Tripp County Personnel Handbook, and

Further Be it Resolved that the effective date of this Resolution is January 1, 2024, and that all other resolutions or parts of resolutions in conflict herewith be hereby repealed.

Dated at Winner, South Dakota this 27th day of February 2024.

Chair, Larry Wilcox

Cody Jorgensen

Daniel Forgey

Joyce Kartak

Michael Novotny

ATTEST:

County Auditor

Roll call: Ayes: Wilcox, Jorgensen, Forgey, Kartak and Novotny.

Nays: None. Resolution adopted.

Janiece Weber, DOE, Kristen Assman, ROD, Candy Biggins, Treasurer, and Barbra DeSersa, Auditor, were asked to return to the meeting with updated job descriptions for their offices. Discussion was also held on the advantages of having starting wages in place per position. The offices collected starting wages from other counties in the State. The commissioners also suggested all heads of offices should read the handbook to see if anything needs to be addressed.

Janiece Weber, DOE, and Kristen Assman, ROD, were asked to research 2 parcels that belong to Tripp County in and near Jordan Town.

Roger Sund, Highway Superintendent, and Eric Connot entered the meeting. Mr. Connot requested two approaches on two quarters of the land he recently purchased. Novotny made the motion, seconded by Forgey, to approve the approaches that meet County guidelines, with the County doing only the dirt work and with Mr. Sund's approval.

Roll call: All ayes. Motion carried.

Mr. Sund gave his report. The crews are blading roads and graveled 4 miles on Project 6231.

Mr. Sund said there are repairs being done on the Colome Shop. Discussion was held on a weight limit sign for the oil road and the commissioners agreed there should be.

Golden West Telecommunications would like the chairman to sign an Application for Occupancy on the right of way of multiple County Highways for Project Witten- T18002A. Kartak made the motion, seconded by Forgey, to give the chairman permission to sign the application.

Roll call: All ayes. Motion carried.

The SDDOT sent the Community Access Grant Agreement between SDDOT and Tripp County for the Chairman to sign. The Agreement is for Project # CA 024E PCN 09Q8 located on 317th Ave.

Jorgensen made the motion, seconded by Forgey, to give the chairman permission to sign the Community Access Grant Agreement between the South Dakota Department of Transportation and Tripp County.

Roll call: All ayes. Motion carried.

At 12:25 P.M. Jorgensen made the motion to adjourn until March 12, 2024, at 10:00 A.M., seconded by Forgey.

Roll call: All ayes. Meeting adjourned.

Chairman, Larry Wilcox

ATTEST:

County Auditor