

The meeting of the Tripp County Commissioners was called to order by the Chair in the Commissioner Room at the Court House at Winner on December 28, 2023 at 10:00 A.M. Roll call showed Board members Joyce Kartak, Larry Wilcox, Daniel Forgey, Michael Novotny and Cody Jorgensen by zoom. Also present was Auditor Barbara DeSersa and Dan Bechtold, Winner Advocate.

Forgey made the motion, seconded by Kartak, to approve the agenda as presented.
Roll call: All ayes. Motion carried.

Novotny made the motion, seconded by Forgey, that the minutes of the meeting held on December 12, 2023 be approved as read.
Roll call: All ayes. Motion carried.

Novotny made the motion, seconded by Forgey, that the claims be approved as follows:
MONTHLY PAYROLL: COMMISSIONERS: \$4,620.70; AUDITOR'S OFFICE: \$11,985.42; TREASURER'S OFFICE: \$11,311.98; STATES ATTORNEY'S OFFICE: \$12,043.13; COURTHOUSE: \$3,115.38; ASSESSOR'S OFFICE: \$9,445.41; REGISTER OF DEED'S OFFICE: \$7,282.50; VETERAN'S SERVICE: \$748.00; INFORMATION TECHNOLOGIES: \$4,120.76; SHERIFF'S OFFICE: \$17,008.30; WELFARE: \$923.08; AMBULANCE: \$15,336.61; LIBRARY: \$7,914.10; EXTENSION: \$3,068.50; WEED: \$2,929.24; ROAD & BRIDGE: \$46,575.65; EMERGENCY MANAGEMENT: \$769.24; VARIOUS DEDUCTIONS: AFLAC, CONTRIBUTION, \$1,281.98; AFLAC DENTAL, CONTRIBUTION, \$691.84; BEAM, VISION INSURANCE, \$54.65; FIRST FIDELITY BANK, WITHHOLDING, SOCIAL SECURITY & MEDICARE, \$33,755.57; DELTA DENTAL, CONTRIBUTION, \$118.75; LEGAL SHIELD, CONTRIBUTION, \$25.90; OPTILEGRA, CONTRIBUTION, \$71.99; THE HEALTH POOL OF SD, INSURANCE, \$34,840.48; SD RETIREMENT SYSTEM, CONTRIBUTION, \$16,199.60; GENERAL DEDUCTIONS: COLONIAL LIFE, CONTRIBUTION, \$1,947.92; TRIPP COUNTY AMBULANCE, AMBULANCE PAYMENT, \$40.00; SD SUPPLEMENTAL RETIREMENT, DEDUCTIONS, \$1,575.00. COMMISSIONERS: FAIRBOARD, CHRISTMAS MEAL, \$810.00; JOYCE KARTAK, NOVEMBER MEETING MILEAGE, \$57.12; SDACC, SDACC/NACO DUES, \$1,794.00; CIRCUIT COURT: VARIOUS JURORS, GRAND JURORS, \$573.42; AUDITOR: MCLEOD'S OFFICE SUPPLY, TRIPP LASER CHECKS, \$299.90; OFFICE PRODUCTS CENTER, BINDER CLIPS/PENS/TONER, \$77.33; TREASURER: KATHY KLEIN, MILEAGE TO MEETING, \$93.84; OFFICE PRODUCTS CENTER, SUPPLIES, \$369.55; STATE'S ATTORNEY: TRACY SWANSON, REIMBURSE POSTAGE, \$43.51; COURT APPOINTED ATTORNEY: AMY BARTLING JACOBSEN, CAA FEES, \$2,846.50; HEIN LAW OFFICE, CAA FEES, \$361.82; GEORGE F JOHNSON, CAA FEES, \$1,138.99; SANDY STEFFEN, CAA FEES, \$2,011.51; COUNTY BUILDING MAINTENANCE: GROSSENBURG IMP. INC., FRONTIER SD 1148, \$3,700.00; RUNNINGS SUPPLY, NEW GATE SUPPLIES/SUPPLY, \$123.13; ULINE, SANITAIRE VACUUM, \$387.63; VAN DIEST SUPPLY COMPANY, ICE MELT, \$589.50; AMAZON CAPITOL SERVICE, RUG DOCTOR MIGHTY PRO 3, \$503.73; DIRECTOR OF EQUALIZATION: JANIECE WEBER, STANDING DESK, \$124.24; REGISTER OF DEEDS: MICROFILM IMAGING SYSTEMS, TODD RENTAL SCANNING EQUIPMENT, \$123.00/TRIPP RENTAL SCANNING EQUIPMENT, \$353.00; OFFICE PRODUCTS CENTER, LABELS/CALANDARS, \$11.39; SHERIFF: B&L COMMUNICATIONS, MAINTENANCE AGREEMENT 10/23-12/2, \$97.00; HUGHES BROTHERS 2, 1A PICKUP/TRANSPORT WHITE/2B TIRES, \$1,095.21; JEFF'S GUN VAULT, AMMO, \$24.99; VERIZON WIRELESS, CELL SERVICE, \$187.68; WINNER LASER WASH, CAR WASHES, \$84.00; BENNY AUDISS, COURT SECURITY, \$67.50; JAIL: PENNINGTON COUNTY JAIL, TRANSPORT INMATES, \$352.50; WINNER FAMILY DRUG, INMATE PRESCRIPTION, \$126.87; AMBULANCE: FIRST BANK AND TRUST, SDEMS, 75.00; MATHESON TRI-GAS, OXYGEN, \$38.65; GLENN SEALEY, FUEL, \$12.00; VERIZON WIRELESS, CELL SERVICE, \$143.98; AMAZON CAPITOL SERVICES, CABINETS, \$259.42; DAKOTA SENIOR MEALS: RURAL OFFICE OF COMMUNITY SERVICE, 2023 ALLOCATIONS, \$4,334.00; MENTAL ILLNESS: GUNVORDAHL, GUNVORDAHL, NORBERG, INVOLUNTARY COMMITALS, \$545.70; CHASE FRANK, MH TRANSPORT, \$82.50; MARK C KATTERHAGEN, MI HEARING, \$12.00; LEWNO LAW, MI HEARING, \$155.13; TODD STEIHL, MH TRANSPORT, \$14.00; VAL LARSON, MI HEARING, \$12.00; KYLE SWEDLUND, MH TRANSPORT, \$14.00; YANKTON COUNTY SHERIFF, CIVIL PAPERS SERVED, \$100.00; LIBRARY: DEMCO, BINDER REPAIR TAPE, \$128.72; OFFICE PRODUCTS CENTER, SUPPLIES /SERVICE CONTRACT, \$287.42; LAURA WELKER, LIBRARY BOARD MEETING MILEAGE, \$235.62; WHITLEY'S CLEANING, DECEMBER CLEANING, \$950.00; WEED: FRIST BANK AND TRUST, LICENSE/CLASSES, \$85.88; SD ASSOCIATION OF CO WEED AND PEST, 2024 DUES/CONFERENCE REGISTRATION, \$515.00; ROAD AND BRIDGE: ALL IN ONE SHOP, REPAIR PARTS, \$196.54; ATTEBERRY CONSTRUCTION, RENT LOW BOY – RIP RAP GRAVEL, \$37,123.20; LEE B CONNELLY, GRAVEL ROYALTY, \$6,532.34; FLYING D CONVIENCE STORE, DEF, \$20.99; FLAT CREEK CONSTRUCTION, CUSTOM GRAVEL HAULING, \$49,338.63; FLOYD'S TRUCK CENTER, REPAIR PARTS, \$40.49; ROSEBUD ELECTRIC, ELECTRIC BILL, \$60.43; SD DOT, 2023 PAVEMENT MARKING, \$39,682.45; DEAN STORMS, GRAVEL ROYALTY, \$8,209.88; MIKE WHETHAM, RENTAL EQUIPMENT, \$125.00;

MIGHTY AUTO PARTS, TIRE REPAIR TOOL, \$319.65; DEBT SERVICES: DAIMLER TRUCK FINANCIAL, TRUCK PAYMENTS, \$12,426.27; 9-1-1: CITY OF WINNER, 9-1-1 SURCHARGE, \$7,250.40; EMERGENCY MANAGEMENT: B&L COMMUNICATIONS, MAINTENANCE AGREEMENT, \$160.80; BUILDING AND STRUCTURES: CITY OF WINNER, WATER WORK AT FAIRGROUNDS, \$2,531.15; WINNER PLUMBING AND HEATING, REPLACE HOT WATER HEATER LIBRARY, \$397.73; REGISTER OF DEEDS M&P: TYLER TECHNOLOGIES, DOC PRO, \$37.50.

Roll call: All ayes. Motion carried.

No conflict of interest was reported.

No one appeared for public comment.

Craig Schaeffer, Schaeffer Oil, came to the meeting to explain to the commissioners the process for fuel bids and using the state bid procedure. With the fluctuation of fuel prices, this can save the county and or the vendor from paying too much or too little for the fuel. Discussion was held. Wilcox made the motion, seconded by Kartak, to adopt the policy to use the state bid procedure on fuel bids.

Roll call: All ayes. Motion carried.

Zachary Pahlke, States Attorney, came to the meeting to discuss the Smokin Barrels liquor license. At 10:27 A.M. Forgey made the motion, seconded by Kartak, to enter into Executive session to discuss contract negotiation issues pursuant to SDCL 1-25-2 (4).

Roll call: All ayes. Motion carried.

The Auditor, Barbara DeSersa, and Dan Bechtold, Winner Advocate, left during executive session.

At 10:55 A.M. Wilcox made the motion, seconded by Forgey, to return to regular session.

Roll call: All ayes. Motion carried.

The commissioners reviewed the documents submitted by Smokin Barrels for proof of how many days the business was open. Wilcox made the motion, seconded by Novotny, to deny the 2024 Liquor License Application to Smokin Barrels per SDCL 35-2-5.3, the licensed premises was open to the public during regular business hours for the sale and consumption of distilled spirits for at least sixty days during the two preceding years to hold an active liquor license.

Roll call: All ayes. Motion carried.

Shawn Pettit, Sheriff, Zachary Pahlke, States Attorney and Mason Juracek, Deputy States Attorney, came to the meeting to discuss the 24/7 Program. Mr. Pettit would like to offer \$20.00 per time to whoever is giving the UA's and entering the information into the computer for the 24/7 program. Wilcox made the motion, seconded by Novotny, to pay \$20.00 per time to the person giving the UA's and entering the information into the computer for the 24/7 program.

Roll call: All ayes. Motion carried.

Mr. Pahlke presented an MOU between Winner City and Tripp County to operate the 24/7 Sobriety Program. Mr. Pahlke made some changes to the MOU, and it will be presented back to Winner City at their next meeting. Wilcox made the motion, seconded by Novotny, to give the chair permission to sign the MOU, as amended, between Winner City and Tripp County to operate the 24/7 Sobriety Program.

Roll call: All ayes. Motion carried.

A Plat described as Lot 1, Kemp First Subdivision, located in the NW ¼ of Section 19, T97N, R76W of the 5th P.M., Tripp County, South Dakota, was submitted for approval by Joy Kemp, personal representative of the Estate of Jerry Kemp.

Forgey made the motion, seconded by Wilcox, to adopt the following:

RESOLUTION (54-2023):

WHEREAS, the owners of the land herein described as Lot 1, Kemp First Subdivision, located in the NW ¼ of Section 19, T97N, R76W of the 5th P.M., Tripp County, SD, have presented to the Tripp County Board of Commissioners the described plat, and that the platted land does not lie within the platting jurisdiction of any municipality and that it appears that this plat conforms to all requirements of SDCL 11-3-8,

NOW THERFORE BE IT RESOLVED that the plat be approved in Winner, South Dakota on this 28th day of December, 2023.

Chair, Joyce Kartak

Larry Wilcox

Daniel Forgey

Cody Jorgensen

Michael Novotny

ATTEST:

County Auditor

Roll call: Ayes: Kartak, Wilcox, Forgey, Jorgensen and Novotny.
Nays: None. Resolution adopted.

Deputy Auditors Heather Schroeder and Marcia Haukaas entered the meeting.
At 11:25 A.M. Forgey made the motion, seconded by Wilcox, to enter into Executive session to discuss a personnel issue pursuant to SDCL 1-25-2 (1).
Roll call: All ayes. Motion carried.
Dan Bechtold, Winner Advocate, left for the day.
At 11:38 A.M. Forgey made the motion, seconded by Wilcox, to return to regular session.
Roll call: All ayes. Motion carried.

Barbara DeSersa, Auditor, was present for the public hearing for various supplements to the 2023 budget. Forgey made the motion, seconded by Winter, to adopt the following:
RESOLUTION (55-2023):
WHEREAS, it is necessary to supplement the 2023 Annual Budget in order to carry on the indispensable functions of Tripp County; and
WHEREAS, the adoption of the proposed Supplemental Budgets was duly considered by the Tripp County Commission on the 28th day of December, at 11:30 A.M., in the Commission Meeting Room, pursuant to due notice; now therefore be it,
RESOLVED by the Tripp County Commission that the following Supplemental Budgets be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

General Fund:

Appropriations:	
Acct #100-141 Auditor	\$110,000
Acct #100-142 Treasurer	\$105,000
Acct #100-162 DOE	\$ 75,000
Acct #100-163 ROD	\$ 50,000
Acct #100-171 IT	\$ 95,000
	=====
	\$435,000

Source of Funding:	
Unassigned Fund Balance	\$435,000
	=====

Dated at Winner, South Dakota this 28th day of December 2023.

Chair, Joyce Kartak

Larry Wilcox

Daniel Forgey

Cody Jorgensen

Michael Novotny

ATTEST:

County Auditor

Roll call: Ayes: Kartak, Wilcox, Forgey, Jorgensen and Novotny.
Nays: None. Resolution adopted.

Jamie Van Zee, Brosz Engineering, LLC, and Roger Sund, Highway Superintendent, and Tammy Sund entered the meeting.
Mr. Van Zee gave the commissioners an update on the Agribusiness Grant they applied for. Tripp County was awarded \$334,450 for the Agribusiness Grant. The grant was written for \$600,000.00 but

the \$334,450 was the only funds left to be given in 2023. Discussion was held and the commissioners tabled their decision on accepting the \$334,450. Mr. Van Zee will report back at another time.

Roger Sund, Highway Superintendent, gave his report. The crews pulled shoulders and graveled on project 6231, plowed snow, cleaned snow at the courthouse and fairgrounds, and patched gravel on projects 43-70 and 40. Bids have been put out for 2024 supplies. Jeff Leber has requested an approach that meets County guidelines. Forgey made the motion, seconded by Novotny, to approve an approach for Jeff Leber with Mr. Leber doing the dirt work, with Mr. Sund’s approval.
Roll call: All ayes. Motion carried.

At 12:09 P.M. Forgey made the motion, seconded by Wilcox, to enter into Executive session to discuss a personnel issue pursuant to SDCL 1-25-2 (1).
Roll call: All ayes. Motion carried.
The Auditor, Barbara DeSersa, left during executive session.
At 12:25 P.M. Wilcox made the motion, seconded by Forgey, to return to regular session.
Roll call: All ayes. Motion carried.

Janiece Weber, DOE, came to the meeting to explain to the commissioners the need for the Vanguard Appraisals service contract for in the amount of \$2,650.00.
Forgey made the motion, seconded by Wilcox, to give the Chair permission to sign the Vanguard Appraisals Service Contract in the amount of \$2,650.00.
Roll call: All ayes. Motion carried.

Forgey made the motion, seconded by Kartak, to transfer \$132,520.53 from contingency to the following 2023 budgets:

100-120	\$ 2,439.80	Elections
100-153	\$ 4,195.35	CAA
100-161	\$ 24,162.37	County Building
100-211	\$ 59,008.91	Sheriff
100-424	\$ 29,138.08	Ambulance
100-611	\$ 7,513.93	Extension
100-711	\$ 3,750.00	District III
207-225	\$ 1,418.12	911
226-222	\$ 893.97	Emergency Management

Roll call: All ayes. Motion carried.

Novotny made the motion, seconded by Forgey, to auto supplement the following budgets from assigned State Grants FEMA in the amount of \$181,935.72:

201-312	\$ 43,174.10	Snow Removal
201-800	\$138,761.62	Debt Services

Roll call: All ayes. Motion carried.

Forgey made the motion, seconded by Kartak, to transfer \$604,000 cash from the General Fund to the following Funds:

201-101	\$600,000	Highway and Bridge to cover assigned funds
272-101	\$ 4,000	Donated Ambulance

Roll call: All ayes. Motion carried.

Forgey made the motion, seconded by Novotny, to adopt the following:
RESOLUTION (56-2023):
Be it Resolved by the Tripp County Board of Commissioners to hereby approve the following 3% raises effective December 24, 2023, for some full-time and part-time employees as follows:

1. The Commissioners salary remains \$9,500.00 per year.
2. The salary of Tripp/Todd Auditor Barbara DeSersa will increase from \$70,923 to \$73,051 /yr.
3. The salary of Tripp/Todd Deputy Auditor Heather Schroeder will increase from \$21.50 to \$22.15 per hour.
4. The salary of Tripp/Todd Deputy Auditor Marcia Haukaas will increase from \$20.70 to \$21.32 per hour.
5. The salary of Tripp/Todd Treasurer, Candy Biggins will increase from \$63,550 to \$65,456.50 per year.
6. The salary of Tripp/Todd Deputy Treas., Kathy Klein will increase from \$20.05 to \$20.65 /hour.
7. The salary of Tripp/Todd Deputy Treas., Katlyn Williams will increase from \$20.05 to \$20.65 per hour.
8. The salary of Tripp/Todd DOE Janiece Weber will increase \$63,376 to \$65,277 per year.
9. The salary of Tripp/Todd DOE Admin Assistant Emily Moser will increase from \$19.90 to \$20.50 per hour.
10. The salary of Tripp/Todd Deputy DOE Makaleigh Nilson will increase from \$20.24 to \$20.85 per hour.

11. The salary of Tripp/Todd Register of Deeds, Kristin Assman will increase from \$52,000 to \$53,560 per year.
 12. The salary of Tripp/Todd Deputy Register of Deeds Rebecca Bohnet will increase from \$20.00 to \$20.60 per hour.
 13. The salary of I.T., Melanie Levi will increase from \$51,750 to \$53,303 per year.
 14. The salary of Sheriff Shawn Pettit will increase from \$53,000 to \$54,590 per year.
 15. The salary of Todd Stiehl, Deputy Sheriff will increase from \$24.00 to \$24.72 per hour.
 16. The salary of Kyle Swedlund, Deputy Sheriff will increase from \$22.00 to \$22.66 per hour.
 17. The salary of Jon Burdette, Dispatcher, will increase from \$16.75 to \$17.25 per hour.
 18. The salary of Jon Burdette, Emergency Manager, will increase from \$10,000 to \$10,300 per year.
 19. The salary of Ambulance Director Kathie Cole will increase from \$47,195 to \$48,611 per year.
 20. The salary of Zachary Pahlke, States Attorney will increase from \$69,670 to \$71,760 per year.
 21. The salary of Mason Juracek, Deputy States Attorney will increase from \$35,500 to \$36,565/year.
 22. The salary of Tracy Swanson SA Secretary will increase from \$23.00 to \$23.69 per hour (no ins)
 23. The salary of Todd Bicek, Custodian, will increase from \$39,500 to \$40,685 per year.
 24. The salary of Duane Wetzel, Weed Supervisor will increase from \$38,080 to \$39,222 per year.
 25. The salary of Nicole Richey, Extension Secretary will increase from \$19.00 to \$19.57 per hour.
 26. Bev Vaughn, Ambulance billing will increase from \$20,000 to \$20,600 per year.
Bev Vaughn, Welfare Director, will increase from \$12,000 to \$12,360 per year.
 27. The salaries of the full-time and part-time employees at the library shall increase as follows:
Misti Burns, Librarian from \$44,100 to \$45,423 per year (no health insurance)
Jerry Fuller from \$15.50 to \$15.96 per hour.
Val Padmore from \$14.25 to \$15.11 per hour (part-time).
Janell Millian from \$12.25 to \$12.62 per hour (part-time).
 28. The salary of VA Service Officer Milton Douglas shall increase from \$16.00 to \$16.48/hour.
 29. The salary of Roger Sund, Highway Super., shall increase from \$56,264 to \$57,952/year.
 30. The salary of Connie Christensen, Hwy Secretary increase from \$27.00 to \$27.81 per hour, no insurance.
 31. The salaries of the Highway Construction employees shall increase from:
Andrew Connelly increases from \$23.00 to \$23.69 per hour.
Scott Bolie increases from \$23.00 to \$23.69 per hour.
Kevin Osborne increases from \$25.00 to \$25.75 per hour.
David Witt increases from \$23.00 to \$23.69 per hour.
Orville Meyers increases from \$22.00 to \$22.66 per hour.
Scott Hoffer increases from \$22.00 to \$22.66 per hour.
Sam Lee increases from \$22.00 to \$22.66 per hour.
Craig Fiscus increases from \$22.00 to \$22.66 per hour.
Part time Milo Ptacek increases from \$22.00 to \$22.66 per hour.
Part time Larry Cahoy increases from \$22.00 to \$22.66 per hour.
Part-time Ambulance Attendants will remain trip under 100 miles, \$100 per trip; Ambulance Attendants 100 to 300 miles, \$150.00 per trip; Ambulance Attendants 301 to 450 miles, \$250.00 per trip; Ambulance Attendants over 450 miles, \$350.00 per trip; EMT above B, will remain at \$126.00 per day, EMT-B will remain at 120.00 per day, Assists remain at \$30.00 and call out remains at \$40.00.
 32. Coroner Dr. Rick Wagner will remain at \$58.00 per call.
- Dated at Winner, South Dakota this 28th day of December 2023.

Chair, Joyce Kartak

Larry Wilcox

Daniel Forgey

Cody Jorgensen

Michael Novotny

ATTEST:

County Auditor

Roll call: Ayes: Kartak, Wilcox, Forgey, Jorgensen and Novotny.

Nays: None. Resolution adopted.

At 12:45 P.M. Wilcox made the motion to adjourn until January 9, 2024 at 10:00 A.M., seconded by Novotny.
Roll call: All ayes. Meeting adjourned.

Chair, Joyce Kartak

ATTEST:

County Auditor