

Tripp County, South Dakota  
October 10, 2023

The meeting of the Tripp County Commissioners was called to order by the Chair in the Commissioner Room at the Court House at Winner on October 10, 2023 at 10:00 A.M. Roll call showed Board members Joyce Kartak, Larry Wilcox, Daniel Forgey, Cody Jorgensen and Michael Novotny. Also present was Auditor Barbara DeSersa and Dan Bechtold, Winner Advocate.

Novotny made the motion, seconded by Kartak, to add Fair board discussion and approve the agenda as amended.

Roll call: All ayes. Motion carried.

Jorgensen made the motion, seconded by Forgey, that the minutes of the meeting held on September 26, 2023, be approved as read.

Roll call: All ayes. Motion carried.

Novotny made the motion, seconded by Jorgensen, that the claims be approved as follows:

BI-MONTHLY PAYROLL: COMMISSIONERS: \$2,310.35; AUDITOR'S OFFICE: \$5,887.12; TREASURER'S OFFICE: \$5,677.31; STATES ATTORNEY'S OFFICE: \$5,965.50; COURTHOUSE: \$1,519.23; ASSESSOR'S OFFICE: \$4,029.55; REGISTER OF DEED'S OFFICE: \$3,570.00; VETERAN'S SERVICE: \$368.00; INFORMATION TECHNOLOGIES: \$1,990.38; SHERIFF'S OFFICE: \$8,287.71; WELFARE: \$461.54; AMBULANCE: \$7,317.18; LIBRARY: \$3,536.02; EXTENSION: \$1,372.75; WEED: \$1,464.62; ROAD & BRIDGE: \$30,494.39; EMERGENCY MANAGEMENT: \$384.62; VARIOUS DEDUCTIONS: AFLAC, CONTRIBUTION, \$575.42; BEAM, VISION INSURANCE, \$54.65; FIRST FIDELITY BANK, WITHHOLDING, SOCIAL SECURITY & MEDICARE, \$17,431.34; DELTA DENTAL, CONTRIBUTION, \$142.50; LEGAL SHIELD, CONTRIBUTION, \$12.95; OPTILEGRA, CONTRIBUTION, \$83.00; THE HEALTH POOL OF SD, INSURANCE, \$763.54; SD RETIREMENT SYSTEM, CONTRIBUTION, \$8,209.22; GENERAL DEDUCTIONS: COLONIAL LIFE, CONTRIBUTION, \$1,123.12; TRIPP COUNTY AMBULANCE, AMBULANCE PAYMENT, \$20.00; SD SUPPLEMENTAL RETIREMENT, DEDUCTIONS, \$787.50.

COMMISSIONERS: JOYCE KARTAK, MILEAGE COMMISSIONERS MEETING/CONVENTION, \$287.64; OFFICE PRODUCTS CENTER, SERVICE CONTRACT, \$97.72; WINNER BAKERY, 5 ½ DOZEN COOKIES RETIREMENT PARTY, \$71.40; WINNER ADVOCATE INC., MINUTES, \$240.03; ALTERNATIVE HRD, LLC., COMMISSIONER HR SUPPORT/JOB LISTING, \$564.00; AUDITOR: BARB DESERSA, TODD SEPTEMBER MEETING MILEAGE, \$45.90; HOBBY SHOPPE, PAINT/SUPPLIES, \$7.87; MARCIA HAUKAAS, SEPTEMBER MEETING MILEAGE, \$45.90; OFFICE PRODUCTS CENTER, SUPPLIES, \$699.34; TRIPP COUNTY INFORMATION TECHNOLOGY, TRIPP POSTAGE, \$45.06/TODD POSTAGE, \$28.05; QUALITY INN SIOUX FALLS, ROOMS FOR CONVENTION, \$230.00; TREASURER: TRIPP COUNTY INFORMATION TECHNOLOGY, TRIPP POSTAGE, \$99.86/TODD POSTAGE, \$215.98; QUALITY INN SIOUX FALLS, ROOM FOR CONVENTION, \$230.00; STATE'S ATTORNEY: OFFICE PRODUCTS CENTER, SUPPLIES/COPIER CONTRACT, \$186.99; TRIPP COUNTY INFORMATION TECHNOLOGY, POSTAGE, \$2.13; COUNTY BUILDING MAINTENANCE: APPEARA, RUGS/MOPS, \$654.95; HILLYARD, SUPPLIES, \$497.70; WINNER MUNICIPAL UTILITIES, UTILITIES, \$453.66; OLSON PEST TECHNICIANS, QUARTERLY PEST CONTROL, \$75.00; DIRECTOR OF EQUALIZATION: BEST WESTERN RAMKOTA HOTEL, ROOMS FOR CONFERENCE, ½ TODD \$302.50/ ½ TRIPP \$302.50; FRONTIER MOTORS FORD, REPLACE SHOCKS, \$469.83; JANIECE WEBER, ½ TODD MEALS, \$93.00/ ½ TRIPP MEALS, \$93.00; OFFICE PRODUCTS CENTER, TONER/TAPE, \$90.51; WINNER ADVOCATE INC., TAX EXEMPT, \$66.00; TRIPP COUNTY INFORMATION TECHNOLOGY, TODD POSTAGE, \$5.67; TRIPP POSTAGE, \$7.56; REGISTER OF DEEDS: MICROFILM IMAGING SYSTEMS, TODD RENTAL SCANNING EQUIPMENT, \$123.00/TRIPP RENTAL SCANNING EQUIPMENT, \$353.00; TRIPP COUNTY INFORMATION TECHNOLOGY, POSTAGE, \$11.61; QUALITY INN SIOUX FALLS, CONVENTION ROOMS, \$230.00; INFORMATION TECHNOLOGY: GOLDEN WEST TELECOMMUNICATION, PHONE SERVICE, \$1,291.32; SHERIFF: B&L COMMUNICATIONS, MAINTENANCE AGREEMENT 7/23-9/23, \$97.00; DARRYL SUESS, COURT ROOM SECURITY, \$71.25; FIRST BANK AND TRUST, FUEL, POSTAGE, MEALS, \$207.15; FEDEX, SHIPPING, \$21.44; OFFICE PRODUCTS CENTER, SUPPLIES, \$485.32; SD DEPARTMENT OF PUBLIC SAFETY, TELETYPE 6 MO, \$2,340.00; TODD STIEHL, MEALS, \$14.00; DIRECT TECHNOLOGIES, CAMERA'S, \$4,217.50; VOYAGER FLEET SYSTEMS, FUEL, \$1,090.52; WINNER LASER WASH, CAR WASHES, \$56.00; TRIPP COUNTY INFORMATION TECHNOLOGY, POSTAGE, \$23.88; JAIL: CITY OF WINNER, INMATE ROOM AND BOARD, \$29,502.00; SD DEPTARMENT OF HEALTH, BLOOD DRAWS, \$315.00; WINNER DENTAL CLINIC, TOOTH EXTRACTIONS, \$363.00; BENNY AUDISS, TRANSPORT/JUVENILE TRANSPORT, \$180.25; CARE OF POOR: MASON FUNERAL HOME, INDIGENT BURIAL, \$2,500.00; AMBULANCE: FIRST BANK AND TRUST, FUEL, \$304.28; HARRY K NAPA, SUPPLIES, \$40.94; JOHN HOFELDT, SDEMT DUES, \$40.00; ZANE HAMIEL, EMT CONFERENCE, \$512.03; MATHESON TRI-GAS INC., OXYGEN, \$38.65; OFFICE PRODUCTS

CENTER, SUPPLIES, \$52.59; PAUL SCHUETH, EMT CONFERENCE, \$215.00; VOYAGER FLEET SYSTEM, FUEL, \$1,154.96; WINNER MUNICIPAL UTILITIES, 20% SHARE COST, \$193.07; TRIPP COUNTY INFORMATION TECHNOLOGY, POSTAGE, \$17.01; MENTALLY HANDICAPPED: STATE TREASURER, PATIENT CARE- YANKTON, \$1,203.53; DEVELOPMENTALLY DISABLED: STATE TREASURER, PATIENT CARE – REDFIELD; \$120.00; MENTAL ILLNESS: MINNEHAHA COUNTY AUDITOR, EVALUATIONS/ RECOVERIES, \$336.30; LIBRARY: DEMCO, ACRYLIC BOOK SET, \$133.14; GOLDEN WEST TELECOMMUNICATIONS, PHONE SERVICE, \$21.33; KUCERA ELECTRIC, INC., FIX LIGHT SWITCH, \$327.68; MISTI BURNS, MILEAGE TO RAPID CONF/ROOM, \$401.30; OFFICE PRODUCTS CENTER, SUPPLIES, \$158.05; WINNER ADVOCATE INC., EVENTS ADVERTISED, \$56.00; WINNER MUNICIPAL UTILITIES, UTILITIES, \$670.58; WINNER TRUE VALUE, SUPPLIES, \$7.48; EXTENSION: OFFICE PRODUCTS CENTER, SERVICE CONTRACT, \$35.00; WEED: WINNER MUNICIPAL UTILITIES, UTILITIES, \$70.60; ROAD AND BRIDGE: APPEARA, LAUNDRY/SHOP SUPPLIES, \$636.56; AUTOMATE PARTS & MACHINE SHOP, PARTS/REPAIRS, \$53.95; BROSZ ENGINEERING INC., PREP OF PLANS, \$6,842.50; BUTLER MACHINERY, REPAIR PARTS, \$4,504.80; CHS, INC., FUEL, \$25,067.50; LEE B CONNELLY, GRAVEL ROYALTY, \$8,370.20; JOHN DEERE FINANCIAL, REPAIR PARTS, \$11,738.47; FIRST BANK AND TRUST, PARTY SUPPLIES, \$16.94; FLOYD’S TRUCK CENTER, REPAIRS, \$489.41; GOLDEN WEST TELECOMMUNICATIONS, PHONE SERVICE, \$214.44; HARRY K NAPA, SUPPLIES/PARTS, \$431.44; INLAND TRUCT PARTS COMPANY, PARTS/RPAIRS, \$1,729.12; LAWSON PRODUCTS, PARTS/REPAIRS, \$1,181.84; RUNNINGS SUPPLY, SHOP SUPPLIES/ CLOTHES/PARTS, \$276.39; WINNER WELDING, REPAIRS, \$21.40; WINNER MUNICIPAL UTILITIES, UTILITIES, \$705.85; WW TIRE SERVICE INC., TIRES/REPAIRS, \$2,444.06; MATHIS FARM EQUIPMENT, REPAIRS/ PARTS, \$664.60; DEBT SERVICES: DAIMLER TRUCK FINANCIAL, TRUCK PAYMENT, \$12,426.27; EMERGENCY MANAGEMENT: B&L COMMUNICATIONS, MAINT AGREEMENT 7/23-9/26, \$160.80; BUILDING & STRUCTURES: PRO GUTTERS, GUTTERS AT LIBRARY, \$1,393.88.

Roll call: All ayes. Motion carried.

No conflict of interest was reported.

No one appeared for public comment.

Discussion was held on the rental fees at the fairgrounds.

Forgey made the motion, seconded by Wilcox, to approve the 2024 Application for the Alcoholic Beverage License submitted by the Red Hills Last Chance, LLC, and the Winner Country Club for Retail (on-sale) Liquor with Sunday sales.

Roll call: All ayes. Motion carried.

Discussion was held on implementing a Retirement Policy to keep the benefit consistent.

Forgey made the motion, seconded by Wilcox, to adopt the following:

RESOLUTION (44-2023):

Therefore, Be it Resolved by the Tripp County Board of Commissioners to hereby amend to the newly revised Tripp County Personnel Handbook, Adding 621 RETIREMENT POLICY;

- A. After ten years of continuous employment, each full-time employee hired and elected shall receive a \$15 bonus for each year of employment with Tripp County.
- B. Retirement description- voluntary employment termination initiated by the employee meeting age length of service and any other criteria for retirement from the County in section 810, page 39 of the Tripp County Personnel Handbook.

Therefore, Be it Resolved by the Tripp County Board of Commissioners to hereby adopt the newly revised Tripp County Personnel Handbook, and

Further Be it Resolved that the effective date of this Resolution is October 10, 2023, and that all other resolutions or parts of resolutions in conflict herewith be hereby repealed.

Dated at Winner, South Dakota this 10<sup>th</sup> day of October, 2023.

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Chair, Joyce Kartak

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Larry Wilcox

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Daniel Forgey

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Cody Jorgensen

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Michael Novotny

ATTEST:

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County Auditor

Roll call: Ayes: Kartak, Wilcox, Forgey, Jorgensen and Novotny.  
Nays: None. Resolution adopted.

Nicole Richey, Extension Secretary, came to the meeting to discuss Christmas in the Courthouse. Mrs. Richey asked if someone could help her with this as she wasn't here previously. Mrs. Richey will contact the Winner and Colome Schools about the essay. The auditor will send an email to the employees for volunteers to help with the festivities. Christmas in the Courthouse will be held December 7, 2023.

Mrs. Richey was contacted by Oakley Perry, SDSU Extension 4-H Program Manager, that the state has suspended all the registered volunteers for 4-H in Tripp County, including the 4-H Leaders Association. The state has new guidelines to be met before 4-H continues in Tripp County. Discussion was held.

Janiece Weber, DOE, came to the meeting to discuss the approved 2024 budget for her office. Mrs. Weber explained that her software budget cannot be decreased. Discussion was held.  
At 10:45 A.M. Forgey made the motion, seconded by Kartak, to enter into Executive session to discuss a personnel issue pursuant to SDCL 1-25-2 (1).  
Roll call: All ayes. Motion carried.  
The Auditor, Barbara DeSersa, and Dan Bechtold, Winner Advocate, left during executive session.  
At 10:58 A.M. Forgey made the motion, seconded by Jorgensen, to return to regular session.  
Roll call: All ayes. Motion carried.

Roger Sund, Highway Superintendent, came to the meeting to give his report. The crews have bladed roads, mowing the road ditches, graveled 2 miles on Project 63, and using the new drag on the wash boards. Mr. Sund said the Witten Bridge is now open and they will be putting gravel on it. Discussion was held on the white flags placed in several areas. This is the federally funded sign replacement project, and a new sign will be placed near the flags. Mr. Sund will start the hot kettle and fill in the cracks on South County Road. Several roads were discussed.  
At 11:12 A.M. Wilcox made the motion, seconded by Forgey, to enter into Executive session to discuss a personnel issue pursuant to SDCL 1-25-2 (1).  
Roll call: All ayes. Motion carried.  
The Auditor, Barbara DeSersa, and Dan Bechtold, Winner Advocate, left during executive session.  
At 11:20 A.M. Jorgensen made the motion, seconded by Forgey, to return to regular session.  
Roll call: All ayes. Motion carried.

Forgey made the motion, seconded by Wilcox, to adopt the following:  
RESOLUTION (45-2023):  
Be it Resolved by the Tripp County Board of Commissioners to hereby hire Shaun Evans as a full-time employee in the Highway Department effective October, 2023 and  
Further Be it Resolved Mr. Evans shall be compensated at the rate of \$22.00 per hour and serve a probationary period, up to 6 months, at the discretion of the Highway Superintendent.  
Dated at Winner, South Dakota this 10<sup>th</sup> day of October, 2023.

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Chair, Joyce Kartak

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Larry Wilcox

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Daniel Forgey

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Cody Jorgensen

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Michael Novotny

ATTEST:

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County Auditor

Roll call: Ayes: Kartak, Wilcox, Forgey, Jorgensen and Novotny.  
Nays: None. Resolution adopted.

The Auditor’s Account with the Treasurer was presented for the approval of the Board as follows:  
To the Honorable Board of County Commissioners Tripp County:  
I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County as of September 30, 2023.

Total amount of deposits in banks	\$6,632,272.33
Total amount of actual cash	3,152.20
Total amount of checks and drafts in Treasurer’s possession not exceeding three days	35,030.10
Itemized list of all items, checks and drafts which have been in the Treasurer’s possession over three days	
Tamara Dahlvang	86.40
Kathy Hubbard	94.00
Credit Card	4,584.44
Postage, Freight, Exp.	102.00
Co. License &Title	
TOTAL	<u>\$6,675,321.47</u>

Dated this 3<sup>rd</sup> day of October, 2023.  
Barbara DeSersa  
County Auditor, Tripp Co.  
Forgey made the motion, seconded by Wilcox, that the Auditor’s Account with the Treasurer be approved as presented.  
Roll call: All ayes. Motion carried.

The Register of Deed’s Statement of Fees collected during the month of September 2023 showed \$7,082.50.

Forgey made the motion, seconded by Jorgensen, to move the December 12<sup>th</sup>, 2023 meeting to 1:00 P.M. for the annual Christmas party and training at 4:00 P.M. at the 4-H Center with the Courthouse, Highway Shop, Library and Recycling Center closing at 3:45 P.M.  
Roll call: All ayes. Motion carried.

At 12:00 P.M. Wilcox made the motion to adjourn until October 24, 2023 at 10:00 A.M., seconded by Jorgensen.  
Roll call: All ayes. Meeting adjourned.

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Chair, Joyce Kartak

ATTEST:

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County Auditor