

Tripp County, South Dakota  
August 8, 2023

The meeting of the Tripp County Commissioners was called to order by the Chair in the Commissioner Room at the Court House at Winner on January 26, 2023, at 10:00 A.M. Roll call showed Board members Joyce Kartak, Larry Wilcox, Daniel Forgey, Cody Jorgensen, and Michael Novotny. Also present were Auditor Barbara DeSersa and Dan Bechtold, Winner Advocate.

Novotny made the motion, seconded by Forgey, to add Kristen Assman, ROD and Marcia Haukaas, and approve the agenda as amended.

Roll call: All ayes. Motion carried.

Novotny made the motion, seconded by Kartak, that the minutes of the meeting held on July 25, 2023 be approved as read.

Roll call: All ayes. Motion carried.

Wilcox made the motion, seconded by Forgey, that the claims be approved as follows:

BI-MONTHLY PAYROLL: COMMISSIONERS: \$2,310.35; AUDITOR'S OFFICE: \$6,052.09; TREASURER'S OFFICE: \$5,557.00; STATES ATTORNEY'S OFFICE: \$7,292.00; COURTHOUSE: \$1,480.77; ASSESSOR'S OFFICE: \$5,669.05; REGISTER OF DEED'S OFFICE: \$3,600.00; VETERAN'S SERVICE: \$520.00; INFORMATION TECHNOLOGIES: \$1,990.38; SHERIFF'S OFFICE: \$8,676.91; WELFARE: \$461.54; AMBULANCE: \$7,543.68 LIBRARY: \$3,533.34; EXTENSION: \$2,317.25; WEED: \$1,464.62; ROAD & BRIDGE: \$22,271.25; EMERGENCY MANAGEMENT: \$384.62; VARIOUS DEDUCTIONS: AFLAC, JULY CONTRIBUTION, \$575.39; FIRST FIDELITY BANK, WITHHOLDING, SOCIAL SECURITY & MEDICARE, \$17,295.17; DELTA DENTAL, CONTRIBUTION, \$142.50; LEGAL SHIELD, CONTRIBUTION, \$12.95; THE HEALTH POOL OF SD, INSURANCE, \$33,079.06; SD RETIREMENT SYSTEM, CONTRIBUTION, \$8,479.28 GENERAL DEDUCTIONS: COLONIAL LIFE, CONTRIBUTION JULY, \$1,173.62; MESSERL| KRAMER, WAGE GARNISHMENT, \$320.80; TRIPP COUNTY AMBULANCE, AMBULANCE PAYMENT, \$20.00; TRIPP COUNTY TREASURER, AMBULANCE BILL, \$25.00; DIVISION OF CHILD SUPPORT, CONTRIBUTION, \$360.00; SD SUPPLEMENTAL RETIREMENT, DEDUCTIONS, \$862.50.  
COMMISSIONERS: JOYCE KARTAK, COMM MEETING/COURT SECURITY MEETING MILEAGE, \$85.68; OFFICE PRODUCTS CENTER, SERVICE CONTRACTS/NEW COURTROOM CHAIRS, \$5,522.82; WINNER ADVOCATE, MINUTES, \$330.75; ALTERNATIVE HRD, COMMISSIONER HR SUPPORT/JOB LISTING, \$447.75; AUDITOR: BARB DESERSA, TODD COUNTY MEETING MILEAGE, \$45.90; MARCIA HAUKAAS, TODD COUNTY MEETING MILEAGE, \$45.90; TREASURER: MCLEOD'S OFFICE SUPPLY, TODD TAX RECEIPTS, \$35.98/TRIPP TAX RECEIPTS, \$125.93; COUNTY BUILDING MAINTENANCE: APPEARA, RUGS/MOPS/SUPPLIES, \$237.98; HILLYARD, SUPPLIES, \$409.77; KEVIN OREL, WORK ON WITNESS STAND, \$45.92; WINER MUNICIPAL UTILITIES, UTILITIES, \$561.26; WINNER TRUE VALUE, SUPPLIES, \$24.97; DIRECTOR OF EQUALIZATION: FRONTIER MOTORS FORD, REPAIR VENT VALVE CANISTER, \$736.31; JANIECE WEBER, MILEAGE TO VANGUARD MEETING, \$153.00; MEAD LUMBER, TAPE RULER, \$53.98; MAKALEIGH NILSON, MEALS AT CONFERENCE, \$40.00; GUS STOP 6, FUEL, \$139.46; SHERIFF: DARRYL SUESS, COURT ROOM SECURITY, \$45.00; FIRST BANK AND TRUST, POSTAGE/FUEL/ MEALS, \$135.89; OFFICE PRODUCTS CENTER, SUPPLIES, \$67.24; TRIPP COUNTY TREASURER, LICENSE/PLATES/POSTAGE, \$253.20; VOYAGER FLEET FUEL, FUEL, \$788.89; WINNER LASER WASH, CAR WASHES, \$42.00; MOTOROLA SOLUTIONS, PANORAMIC CAMERA, \$5,590.40; BENNY AUDISS, COURT ROOM SECURITY, \$42.50; JAIL: CORRECTIONAL RISK SERVICE, INMATE INSURANCE, \$434.00; BENNY AUDISS, INMATE TRANSPORT X 2, \$144.50; AMBULANCE: COMPUTERS AND MORE, COMPUTER, \$4,100.00; KARL'S APPLIANCE, 70" TV, \$1,539.96; PAUL SCHUETH, GRANT WORK 40 HOURS, \$1,000.00; SISSY OREL, GRANT WORK, \$750.00; TRIPP COUNTY TREASURER, GRANT PREPARATION, \$5,185.00; VOYAGER FLEET FUEL, FUEL, \$642.87; WINNER MUNICIPAL UTILITIES, 20% UTILITIES SHARE, \$180.56; DEVELOPMENTALLY DISABLED: STATE TREASURER, PATIENT CARE – REDFIELD, \$60.00; LIBRARY: GOLDEN WEST TELECOMMUNICATIONS, PHONE SERVICE, \$163.91; OFFICE PRODUCTS CENTER, SERVICE CONTRACT, \$35.00; WINNER MUNICIPAL UTILITIES, UTILITIES, \$1,181.45; WINNER ADVOCATE, ADS, \$108.50; EXTENSION: OFFICE PRODUCTS CENTER, COPY COUNT, \$362.47; WEED: VANDIEST SUPPLY COMPANY, CHEMICALS PAYLOAD/METHOD 240, \$2,675.20; WINNER MUNICIPAL UTILITIES, \$35.52; ROAD AND BRIDGE: APPEARA, LAUNDRY/SHOP SUPPLIES, \$457.85; AUTOMATE PARTS AND MACHINE SHOP, PARTS/REPAIRS, \$234.83; ATTEBERRY CONSTRUCTION, GRAVEL CRUSHING, \$45,800.00; BROSZ ENGINEERING INC., MATERIAL TESTING, \$1,250.00; BUTLER MACHINERY INC., PARTS, \$17.23; CHS, INC., HTB/OIL, \$390.81; LEE B CONNELLY, GRAVEL ROYALTY, \$2,460.82; FRONTIER MOTORS FORD, REPAIRS, \$1,217.46; HARRY K FORD STORE, PARTS, \$656.88; GOLDEN WEST TELECOMMUNICATIONS, PHONE SERVICE, \$205.54; HELLMANN QUIET CREEK RANCH, GRAVEL ROYALTY, \$622.00; SCHWEIGERT CONSTRUCTION, BURTZ PIT RUN, \$50,000.00; GERALD TYBUREC, LUNCH, \$14.00; TRANSOURCE TRUCK

AND EQUIPMENT, REPAIRS/PARTS/, \$1,131.48; WINNER WELDING, REPAIRS, \$192.70; WINNER MUNICIPAL UTILITIES, UTILITIES, \$582.77; WINNER TRUE VALUE, PARTS, \$29.97; WW TIRE SERVICE, PARTS, \$7.45; SAMUEL LEE, MEAL, \$14.00; 9-1-1; CITY OF WINNER, 9-1-1 SURCHARGE, \$7,363.20; BUILDING AND STRUCTURES: RG SPRINKLERS, FIX LIBRARY SPRINKLERS, \$2,161.64.

Roll call: All ayes. Motion carried.

No conflict of interest was reported.

No one appeared for public comment.

Jack Williams and Candy Biggins, Treasurer, entered the meeting.

Mr. Williams is interested in the property his deceased mother owned. It is now taken by the county for Tax Deed. Discussion was held on the liens attached to the property.

Jorgensen made the motion, seconded by Kartak, to write the City of Winner a letter requesting to have the special assessments dismissed on these properties taken by the county for tax deed.

Roll call: All ayes. Motion carried.

Kristin Assman, ROD, came to the meeting to propose the software program she is interested in purchasing with the M&P money. The software program is Doc Pro with Tyler for the cost of \$43,360 for Tripp County and \$16,950 for Todd County.

Forgey made the motion, seconded by Wilcox, to give Mrs. Assman permission to purchase the software for the ROD office.

Roll call: All ayes. Motion carried.

Marcia Haukaas came to the meeting to discuss an incident that happened at the Mid-Dakota Fair.

At 10:21 A.M. Novotny made the motion, seconded by Jorgensen, to enter into Executive session to discuss a legal issue pursuant to SDCL 1-25-2 (3).

Roll call: All ayes. Motion carried.

The Auditor, Barbara DeSersa, and Dan Bechtold, Winner Advocate, left during executive session.

At 10:29 A.M. Novotny made the motion, seconded by Wilcox, to return to regular session.

Roll call: All ayes. Motion carried.

Janice Weber, DOE, and Makaleigh Nilson, Deputy DOE, came to the meeting to show the commissioners a zoom demonstration with Randy Milbert from Push Pin. This will save the DOE office time and help keep them informed about new developments in the county. Forgey made the motion, seconded by Wilcox, to approve moving forward with this project.

Roll call: All ayes. Motion carried.

Zachary Pahlke, States Attorney, came to the meeting to discuss his 2024 budget request.

At 11:08 A.M. Forgey made the motion, seconded by Jorgensen, to enter into Executive session to discuss a personnel issue pursuant to SDCL 1-25-2 (1).

Roll call: All ayes. Motion carried.

The Auditor, Barbara DeSersa, and Dan Bechtold, Winner Advocate, left during executive session.

At 11:26 A.M. Forgey made the motion, seconded by Novotny, to return to regular session.

Roll call: All ayes. Motion carried.

Chandra Phillips, Winner City Finance Officer, came to the meeting to finalize the purchase of the Recycling Center from Tripp County. A check was given in the amount of \$450,000 and a Promissory Note in the amount of \$200,000 with anniversary payments of \$20,000 a year for 10 years.

Forgey made the motion, seconded by Novotny, to give the Chair permission to sign the proposed Warranty Deed for the Recycling Building.

Roll call: All ayes. Motion carried.

James O'Connor and Jon Burdette, Winner Fire Department and Doug Best and Lee Davis, Witten Fire Department, came to the meeting to discuss the GIS fire districts mapping and the process to set the boundaries for the Winner, Witten, and Colome Fire Departments. A discussion was held, and the Commissioners would like to see all three Fire Departments on the same page and to mark a map with the changes that are needed, then return to a commissioner meeting and the commissioners will approve the changes.

Roger Sund, Highway Superintendent, came to the meeting to give his report. The crews have patched gravel on projects 21 & 24, bladed roads, pulled shoulders, mowing ditches, and put in an approach on Project 1. Ann Rose requested replacing a culvert in an approach that meets county guidelines.

Jorgensen made the motion, seconded by Forgey, to give Mr. Sund permission to replace a culvert in an approach for Mrs. Rose.

Roll call: All ayes. Motion carried.

Wilcox made the motion, seconded by Forgey, to adopt the following:

RESOLUTION (38-2023):

Be it Resolved by the Tripp County Board of Commissioners to hereby hire Timothy Anderson Kemnitz as a full-time employee in the Highway Department effective August 14, 2023, and

Further Be it Resolved Mr. Anderson Kemnitz shall be compensated at the rate of \$20.00 per hour and serve a probationary period, up to 6 months, at the discretion of the Highway Superintendent.

Dated at Winner, South Dakota this 8<sup>th</sup> day of August, 2023.

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Chair, Joyce Kartak

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Larry Wilcox

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Daniel Forgey

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Cody Jorgensen

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Michael Novotny

ATTEST:

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County Auditor

Roll call: Ayes: Kartak, Wilcox, Forgey, Jorgensen and Novotny.

Nays: None. Resolution adopted.

Forgey made the motion, seconded by Wilcox, to adopt the following:

RESOLUTION (39-2023):

Be it Resolved by the Tripp County Board of Commissioners to hereby hire Milo Ptacek as a part-time employee in the Highway Department effective August 7, 2023, and

Further Be it Resolved Mr. Ptacek shall be compensated at the rate of \$22.00 per hour.

Dated at Winner, South Dakota this 8<sup>th</sup> day of August, 2023.

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Chair, Joyce Kartak

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Larry Wilcox

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Daniel Forgey

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Cody Jorgensen

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Michael Novotny

ATTEST:

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County Auditor

Roll call: Ayes: Kartak, Wilcox, Forgey, Jorgensen and Novotny.

Nays: None. Resolution adopted.

James O’Connor and Jon Burdette, Winner Fire Department and Doug Best and Lee Davis, Witten Fire Department, re-entered the meeting with a fire district map with the proposed changes. Jorgensen made the motion, seconded by Kartak, to approve the Fire District Map as presented.

Roll call: All ayes. Motion carried.

A Plat known and described as Marso’s Conservation Easement Tract 1 in the NW ¼ of the SW ¼ of Section 15, T100N, R78W of the 5<sup>th</sup> P.M. Tripp County, South Dakota was presented for the approval of the Board. Novotny made the motion, seconded by Jorgensen, to adopt the following:

RESOLUTION (40-2023):

WHEREAS the plat of the above-described property has been executed according to statute, now therefore;

BE IT RESOLVED that the County Commission, in and for Tripp County, does hereby approve the Plat known and described as Marso’s Conservation Easement Tract 1 in the NW ¼ of the SW ¼ of Section 15, T100N, R78W of the 5<sup>th</sup> P.M. Tripp County, South Dakota.  
Dated at Winner, South Dakota this 8<sup>th</sup> day of August 2023.

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Chair, Joyce Kartak

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Larry Wilcox

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Daniel Forgey

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Cody Jorgensen

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Michael Novotny

ATTEST:

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County Auditor  
Roll call: Ayes: Kartak, Wilcox, Forgey, Jorgensen and Novotny.  
Nays: None. Resolution adopted.

A Plat known and described as Marso’s Conservation Easement Tract 2 in the S ½ of the NW ¼ of Section 15, T100N, R78W of the 5<sup>th</sup> P.M. Tripp County, South Dakota was presented for the approval of the Board. Novotny made the motion, seconded by Jorgensen, to adopt the following:  
RESOLUTION (41-2023):  
WHEREAS the plat of the above-described property has been executed according to statute, now therefore;  
BE IT RESOLVED that the County Commission, in and for Tripp County, does hereby approve the Plat known and described as Marso’s Conservation Easement Tract 2 in the S ½ of the NW ¼ of Section 15, T100N, R78W of the 5<sup>th</sup> P.M. Tripp County, South Dakota.  
Dated at Winner, South Dakota this 8<sup>th</sup> day of August 2023.

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Chair, Joyce Kartak

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Larry Wilcox

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Daniel Forgey

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Cody Jorgensen

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Michael Novotny

ATTEST:

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County Auditor  
Roll call: Ayes: Kartak, Wilcox, Forgey, Jorgensen and Novotny.  
Nays: None. Resolution adopted.

The Auditor’s Account with the Treasurer was presented for the approval of the Board as follows:  
To the Honorable Board of County Commissioners Tripp County:  
I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County as of July 31, 2023.

Total amount of deposits in banks	\$7,135,473.58
Total amount of actual cash	3,442.20
Total amount of checks and drafts in Treasurer’s possession not exceeding three days	19,255.90
Itemized list of all items, checks and drafts which have been in the Treasurer’s possession over three days	
Tamara Dahlvang	86.40
Kathy Hubbard	94.00

Credit Card	1,167.40
Postage, Freight, Exp.	226.50
Co. License &Title	<u>26.50</u>
TOTAL	\$7,159,772.68

Dated this 1<sup>st</sup> day of August, 2023.  
Barbara DeSersa  
County Auditor, Tripp Co.

Forgey made the motion, seconded by Wilcox, that the Auditor’s Account with the Treasurer be approved as presented.  
Roll call: All ayes. Motion carried.

The Register of Deed’s Statement of Fees collected during the month of July 2023 showed \$8,293.00.

Jorgensen made the motion, seconded by Wilcox, to transfer cash from the General Fund to the following Funds: Transfer cash in the amount of \$500,000 from the 100-101 General Fund to the 201-101 Road and Bridge Fund, \$12,000 from the 100-101 General Fund to the 207-101 911 Fund and \$20,000 from the 100-101 General Fund to the 226-101 Emergency Manger Fund.  
Roll call: All ayes. Motion carried.

Forgey made the motion, seconded by Kartak, to allow the Auditors office to be closed on August 17, 2023, for software training in Chamberlain.  
Roll call: All ayes. Motion carried.

At 2:10 P.M. Wilcox made the motion to adjourn until August 22, 2023 at 10:00 A.M., seconded by Jorgensen.  
Roll call: All ayes. Meeting adjourned.

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Chair, Joyce Kartak

ATTEST:

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County Auditor